BrickHouse GPS

FleetLive platform
User Guide

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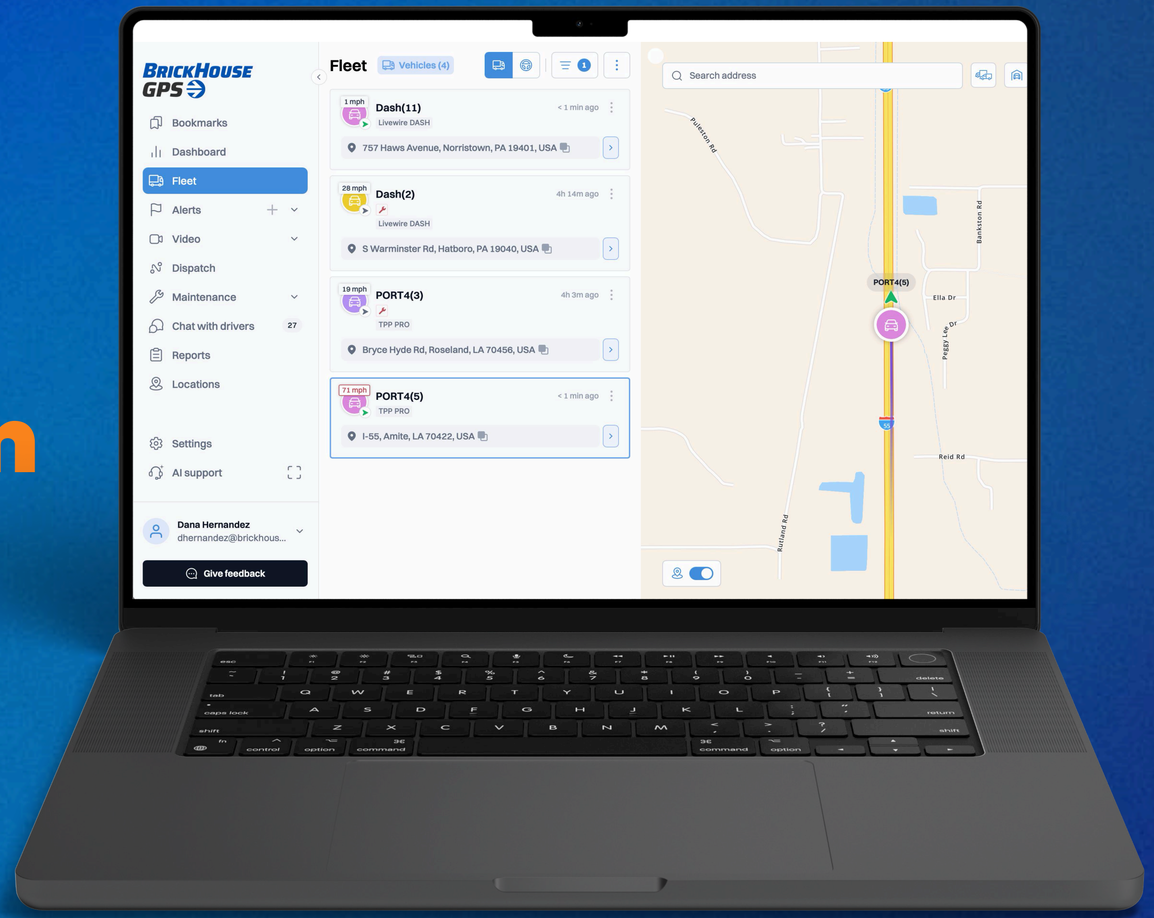
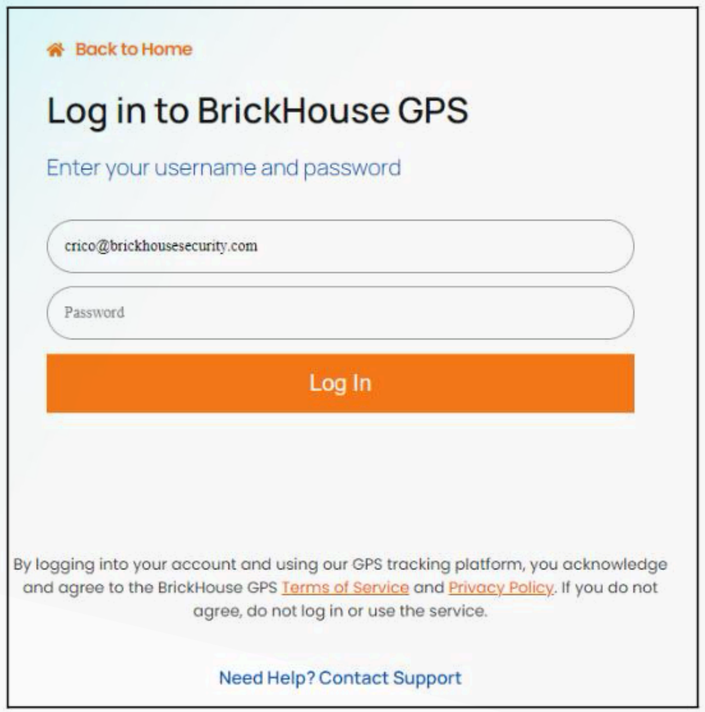


BrickHouse FleetLive GPS Platform

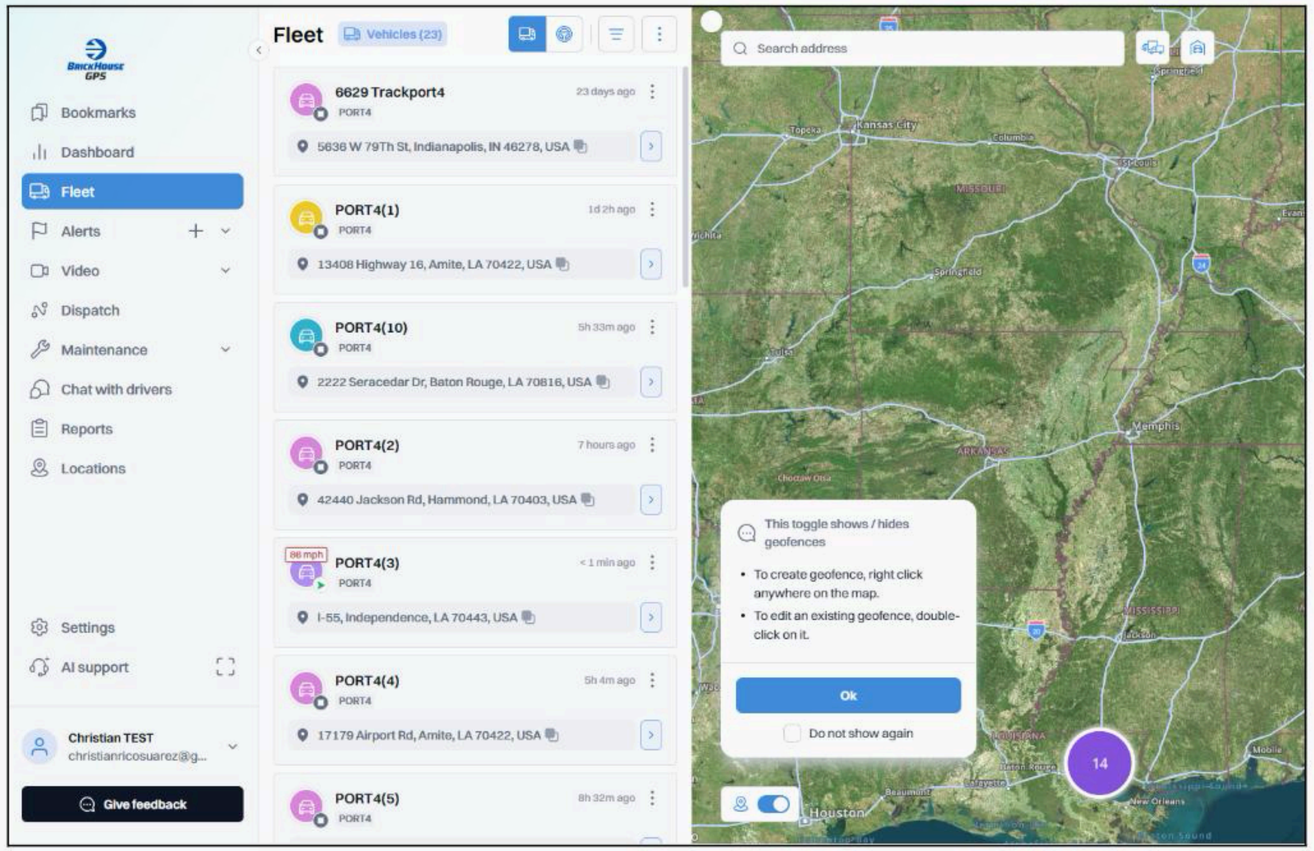
In the following pages, you will learn how to set up and customize the web interface of our FleetLive Video Telematics platform.
After that, you'll learn how to use some of the major platform features, like
Fleet Management, Geofences, Notifications, and Reports.

To start tracking your devices, open a browser window and go to www.BrickHouseGPS.com
Hover your cursor over the Login tab on the top right of the website and click on GPS.



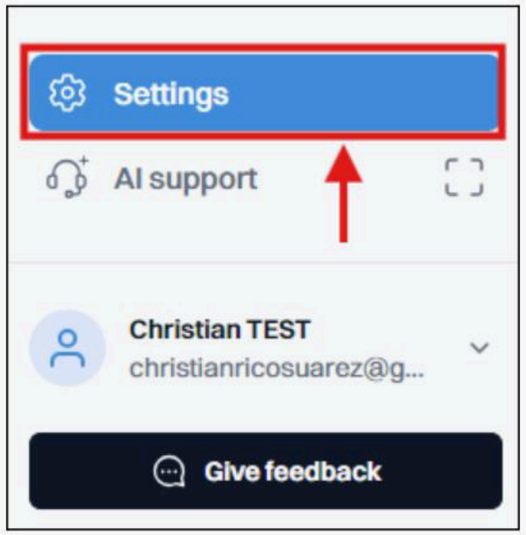
Navigation Panel

The User Menu provides access to the platform's primary operational sections, including Bookmarks, Dashboard, Fleet, Alerts, Video, Dispatch, Maintenance, Driver Chat, Reports, Locations (Geofences), and Settings for managing daily fleet operations and platform features.



Settings

To access the Settings section, log into the platform, locate the navigation panel on the left-hand side of the screen, scroll toward the bottom of the menu, and click the **Settings** option identified by the gear icon.



General	The General tab allows users to configure the default account preferences and display settings used throughout the platform.
Homebase	The Homebase tab is used to configure and manage the primary operating location for vehicles, drivers, or fleet operations. This location acts as a central reference point for operational monitoring, dispatch management, and geofence-related activities.
Vehicles	The Vehicles tab is used to manage, configure, and monitor all vehicles connected to the FleetLive platform. This section serves as the primary area for vehicle administration, asset visibility, and telematics-related configuration.
Drivers	The Drivers tab is used to manage driver profiles, driver assignments, and driver-related operational information within the platform.
Driving score	The Driving Score tab is used to configure driver behavior scoring and safety event weighting throughout the platform. This section allows administrators to define how driving events impact driver scores and fleet safety analytics.
Groups	The Groups tab is used to organize vehicles and drivers into operational categories or management structures. Groups help simplify fleet organization, reporting, permissions, and operational oversight
Users	The Users tab is used to manage platform user accounts, permissions, and account access throughout the FleetLive platform.
Logs	The Logs tab is used to review system activity, administrative actions, and operational changes performed within the platform. Logs help organizations maintain visibility into user activity and platform events.

General

To configure platform display preferences, open the General tab from the Settings menu. This section allows users to customize how operational data is displayed throughout the platform, including distance units (miles or kilometers), fuel volume (gallons or liters), fuel consumption metrics (MPG or KM/GAL), temperature units (Fahrenheit or Celsius), currency settings, time zone preferences, and the default landing page shown after login. These settings are used throughout GPS tracking, reporting, analytics, driver monitoring, fuel management, and overall fleet operations.

Homebase

To configure a primary operating location, open the Homebase tab from the Settings menu. This section allows administrators to define and manage a central fleet location such as a warehouse, dispatch center, terminal, or service facility used for operational visibility and vehicle activity monitoring. Homebase settings can be used to track vehicle arrivals and departures, support geofence-related activity, improve dispatch coordination, and enhance operational reporting throughout the platform. These settings help organizations monitor fleet movement, organize operations by location, and improve overall visibility into vehicle and driver activity.

Vehicles

To manage fleet assets and connected telematics devices, open the Vehicles tab from the Settings menu. This section allows users to add, edit, and organize vehicles throughout the platform while managing associated GPS trackers, AI cameras, and telematics hardware. Users can review vehicle information, monitor media and storage usage, generate shareable tracking links, and improve operational visibility across the fleet. The Vehicles tab is also used to support asset organization, device management, vehicle monitoring, and reporting throughout daily fleet operations.

Drivers

To manage driver profiles and driver-related activity, open the Drivers tab from the Settings menu. This section allows administrators to create and edit driver profiles, assign drivers to vehicles, and organize driver information throughout the platform. The Drivers tab supports operational visibility, driver accountability, reporting, safety monitoring, and driver performance tracking across fleet operations.

Driving Score

To configure driver behavior scoring and safety event monitoring, open the **Driving Score** tab from the Settings menu. This section allows administrators to define scoring rules and assign severity levels to driving events such as distraction, fatigue, speeding, seatbelt violations, and collision warnings. Driving Score settings help organizations improve driver safety, support coaching initiatives, monitor operational risk, and standardize fleet safety reporting throughout the platform.

Groups

To organize vehicles, drivers, and operational resources, open the **Groups** tab from the Settings menu. This section allows users to create groups based on regions, departments, fleet types, customers, or operational structures to simplify fleet management and reporting. Groups help improve operational visibility, organize assets more efficiently, manage permissions, and support filtered reporting and analytics throughout the platform.

User

To manage platform access and account permissions, open the **Users** tab from the Settings menu. This section allows administrators to create and manage user accounts, configure access levels, and define permissions for operational tools, reports, vehicles, cameras, and administrative settings. The Users tab helps organizations improve security, control operational visibility, and manage access throughout the platform.

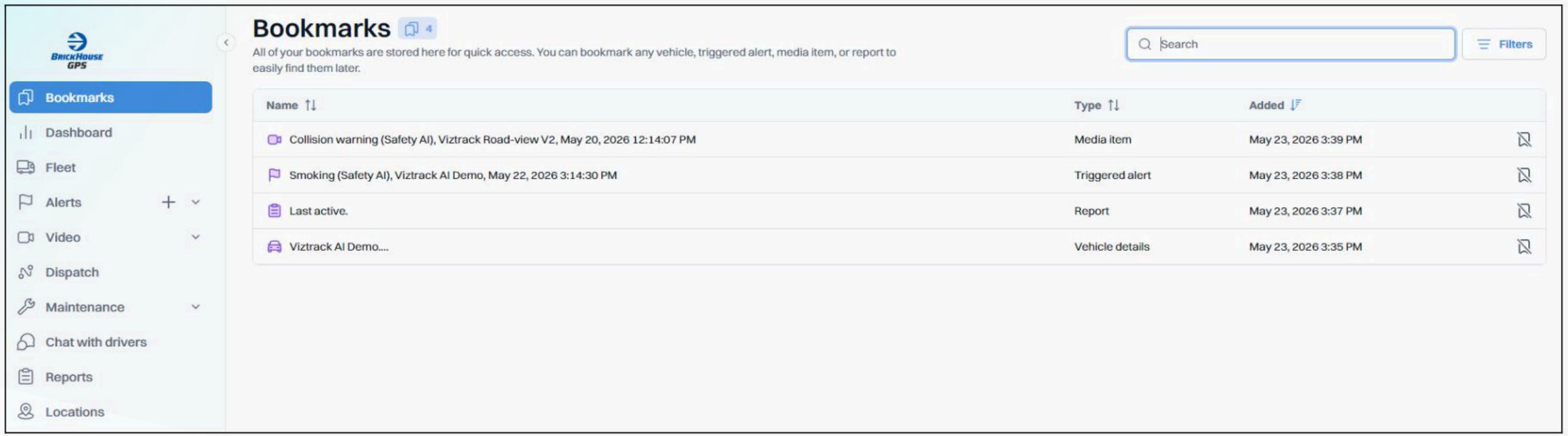
Logs

To review system activity and administrative actions, open the **Logs** tab from the Settings menu. This section allows administrators to monitor user activity, review configuration changes, and track operational events performed throughout the platform. Logs can be used for troubleshooting, auditing, activity tracking, and maintaining visibility into account and system-related changes.

Bookmarks

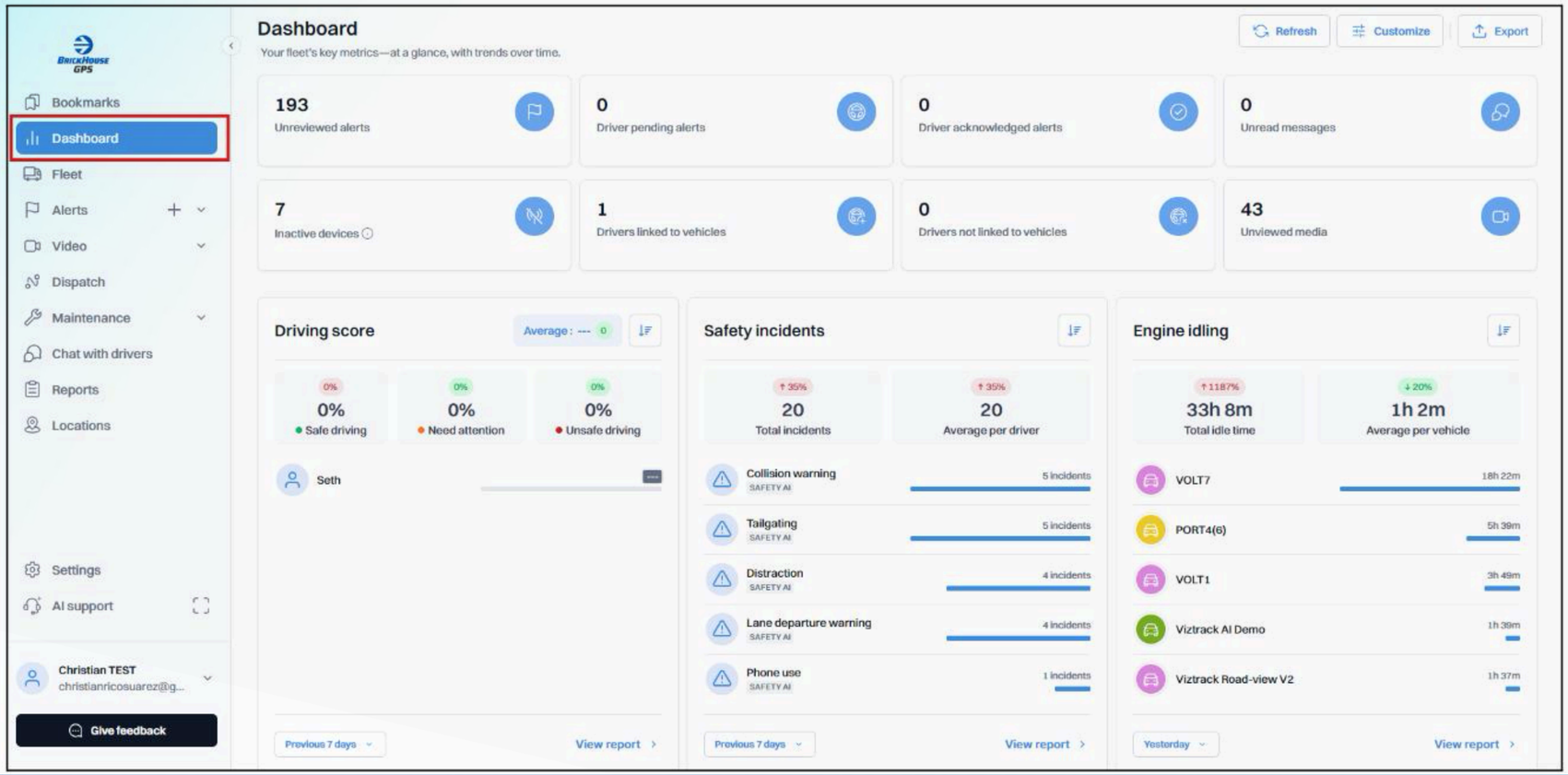
All of your bookmarks are stored in this section for quick and easy access. Users can bookmark vehicles, triggered alerts, media items, or reports to quickly locate them later. Selecting a bookmark will open the associated item directly within the platform. By hovering over the bookmark name, users can edit and customize the bookmark label without changing the actual name of the original vehicle, report, or item.

Media item	Triggered alert	Reports	Vehicle



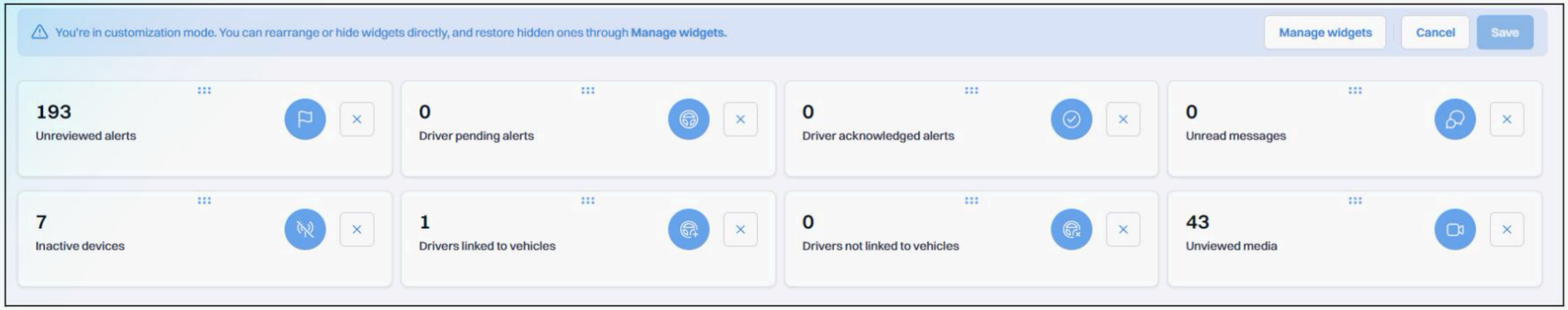
Dashboard

The Dashboard provides a centralized view of fleet operations, driver activity, reports, and key performance metrics through customizable widgets and operational analytics tools.



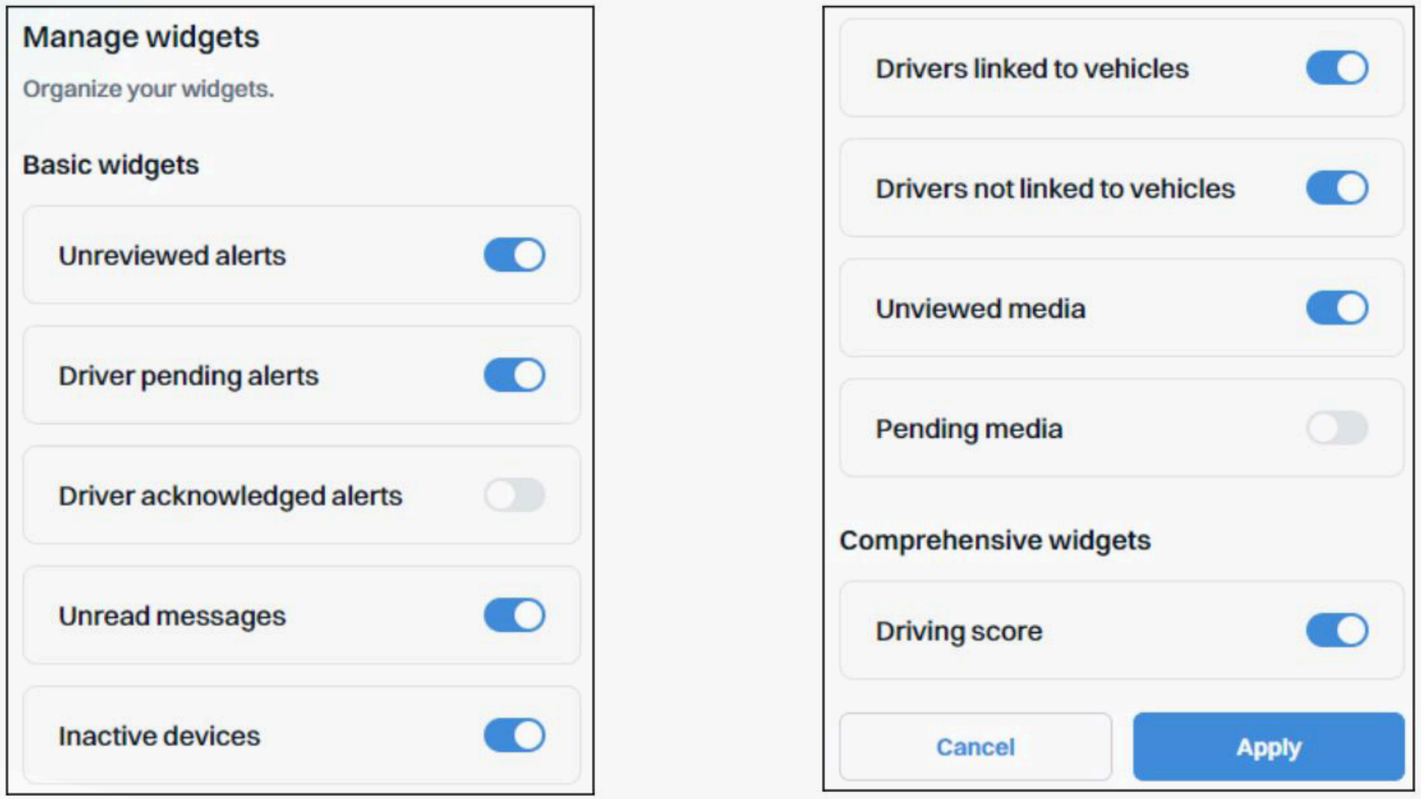
Widgets

Users can customize dashboard widgets and operational views by rearranging dashboard sections, selecting preferred operational metrics, adjusting reporting views, and personalizing the dashboard layout to better match their organizational priorities and daily operational workflows.



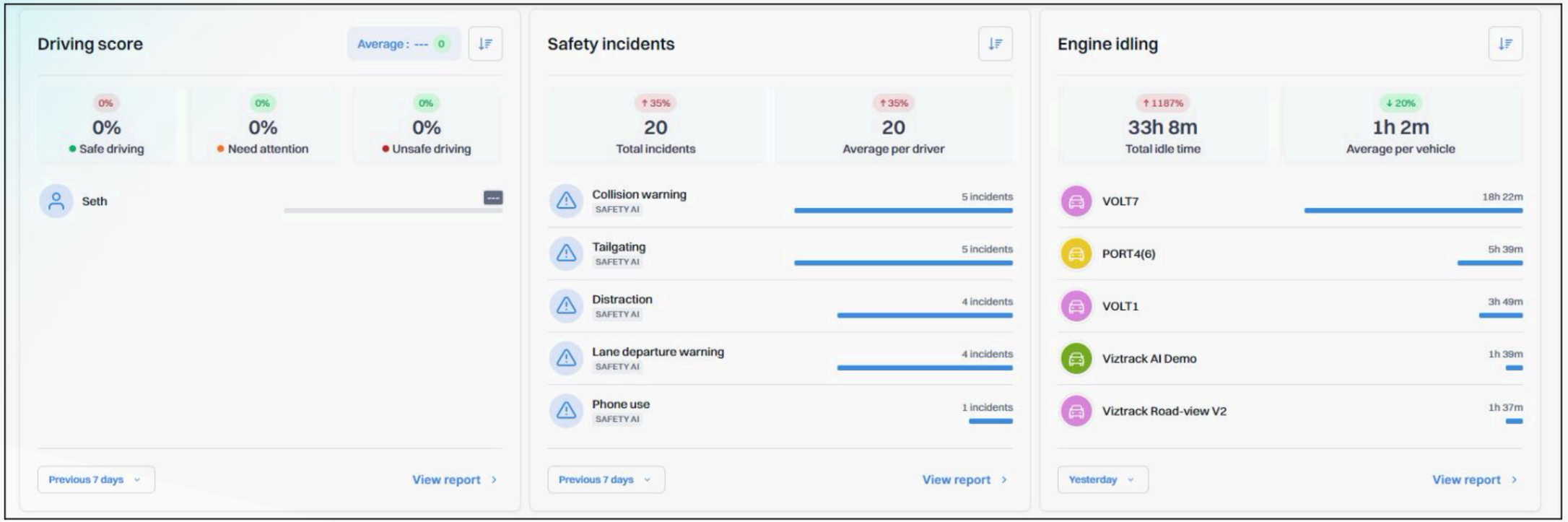
Manage Widgets

Widgets can be added, removed, and reorganized from the Dashboard by clicking the Customize button located in the upper-right corner of the platform. Once selected, users can rearrange widgets, personalize the dashboard layout, and choose which operational metrics and dashboard sections they want displayed.



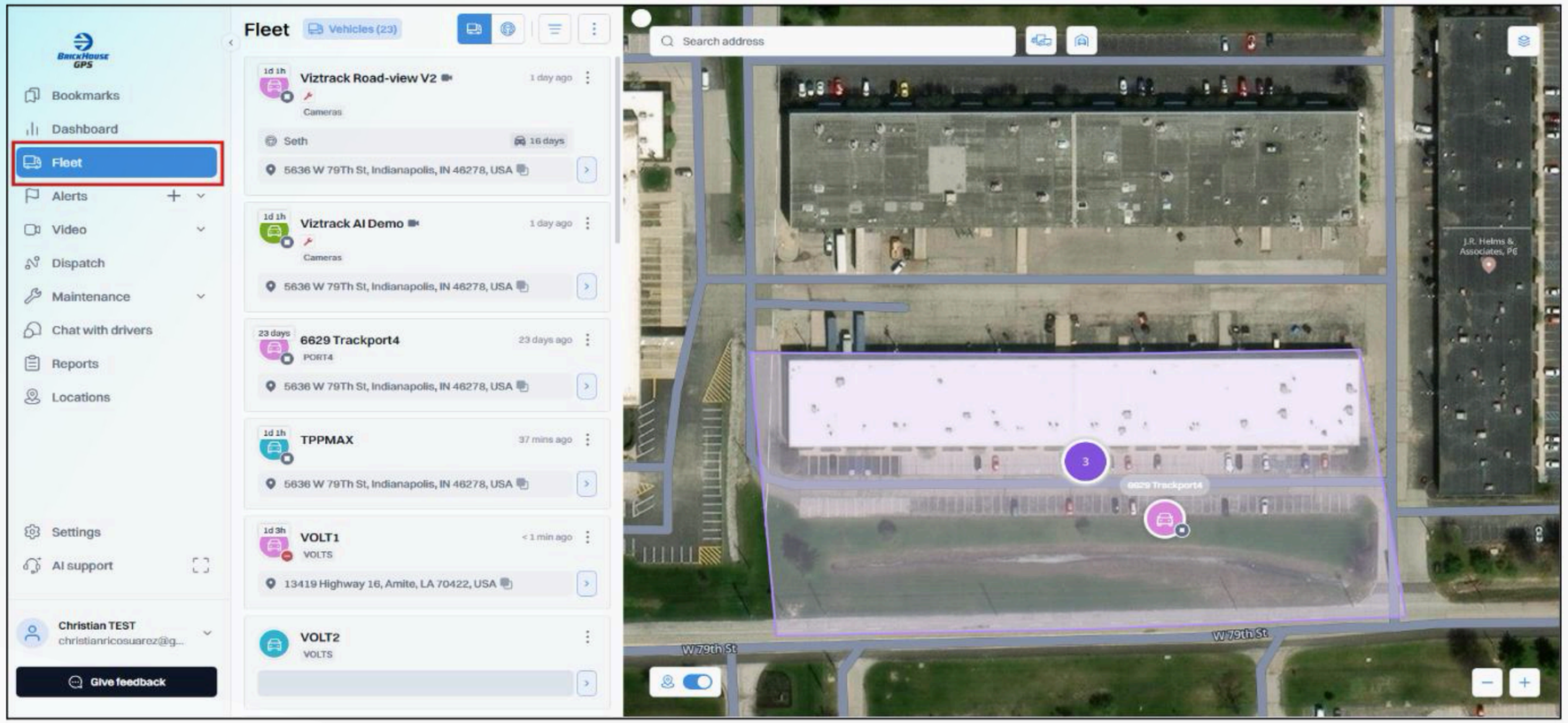
Report Widgets

Users can view reports in a more KPI, statistical, and analytical format directly from the Dashboard. The displayed data can be filtered using the dropdown menu to show information from yesterday, the previous 7, 14, or 30 days. Reports can also be viewed individually by vehicle or driver for more detailed operational analysis. Dashboard widgets and report sections can be reorganized to better match operational preferences and workflows. If users want to open a report in a more detailed report-style format, they can click View Report, which will redirect them directly to the full report page. Reports and dashboard data can also be exported for external review and analysis.



Fleet

The Fleet tab provides a centralized view of all vehicles and connected assets within the platform, allowing users to monitor real-time vehicle activity, locations, statuses, and operational information directly from the map interface. Users can search for vehicles, review driver and device information, access camera-enabled assets, monitor alerts and statuses, and interact with geofences and live tracking data to improve fleet visibility and day-to-day operations.



Fleet Header

The top section of the Fleet tab provides quick access to fleet visibility tools, display settings, and operational filters.

Within the Fleet Header, users can:

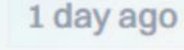
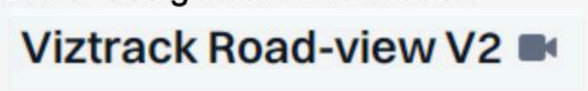
- View the total number of vehicles and devices included within the fleet
- Switch between Vehicle View and Driver View
- Filter fleet information by:
    - Driver status
    - Vehicle status
    - Groups
    - Operational conditions
- Sort vehicles and drivers by:
    - Name (A–Z)
    - Status
    - Other operational sorting options
- Access additional display settings through the three vertical dots menu
- Change the fleet layout between:
    - Standard View
    - Compact View

These controls help users organize fleet information, improve operational visibility, and customize how fleet data is displayed throughout the platform.

Vehicle information & Controls

Within each vehicle card, users can view important operational and status information directly from the Fleet tab.

Each vehicle card can display:

- Vehicle name and assigned device information
- Vehicle operational status such as:
  - Stopped
  - Idling
  - Driving
-  The last time the device reported or updated to the platform
- Current vehicle location and mapped position
- Driver assignment information
-  Video-enabled hardware

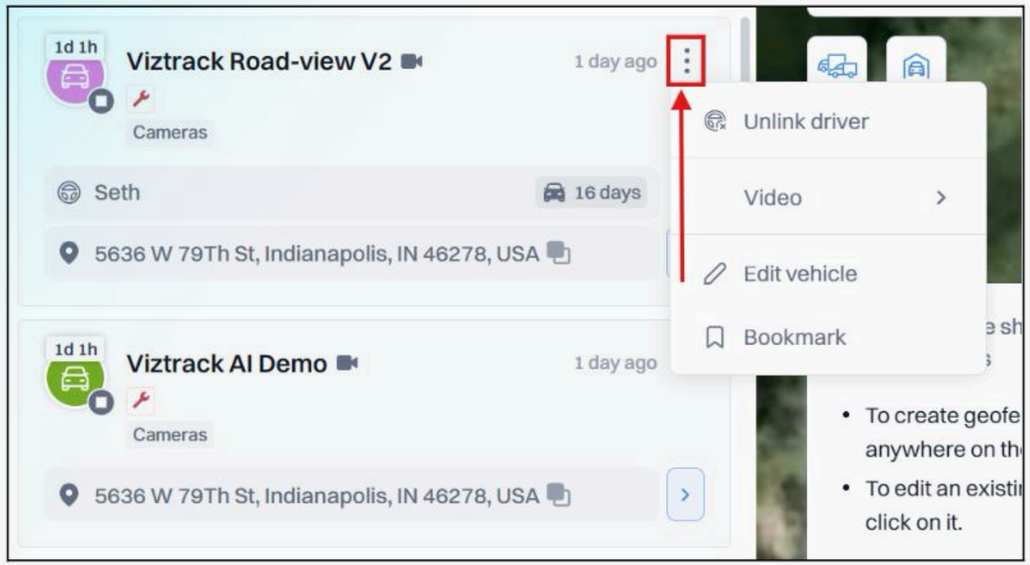
Maintenance & Alert Indicators

- A red wrench icon indicates that the vehicle has overdue maintenance
- Status icons provide quick visibility into vehicle conditions and operational alerts

Vehicle Management Options

By selecting the three vertical dots located on the vehicle card, users can:

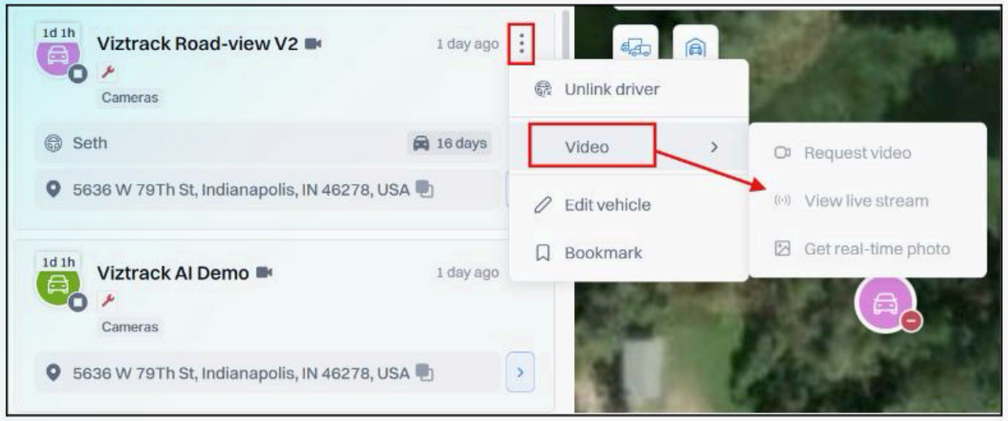
- Assign or unassign drivers
- Edit vehicle information
- Bookmark specific vehicles for quick access
- Access additional operational controls



Video Features

Video-enabled vehicles include additional options such as:

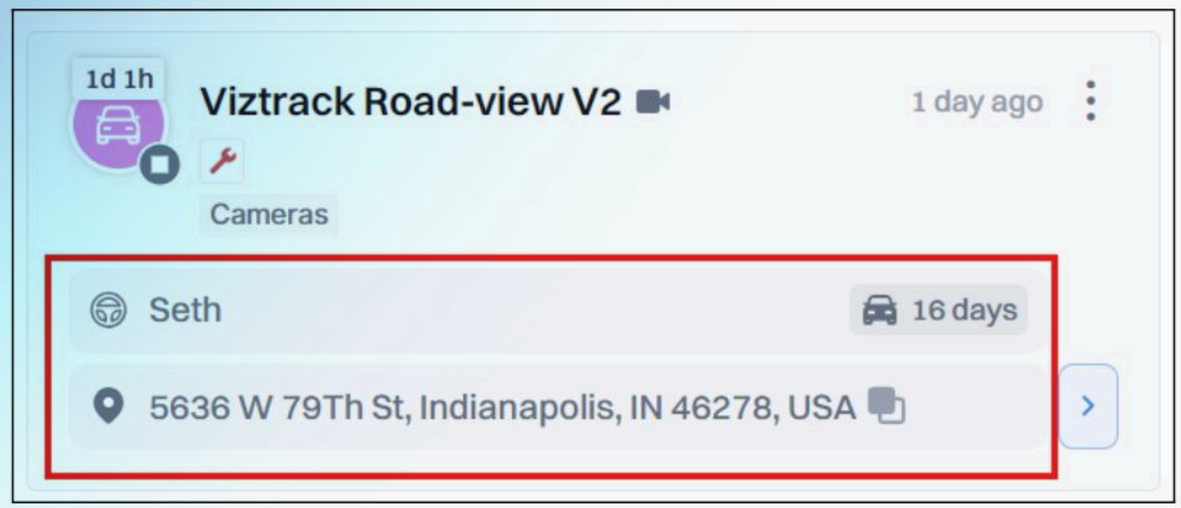
- Request Video
- View Live Stream
- Capture Real-Time Photo



Driver & Location Information

When a driver is assigned to a vehicle, the platform will display:

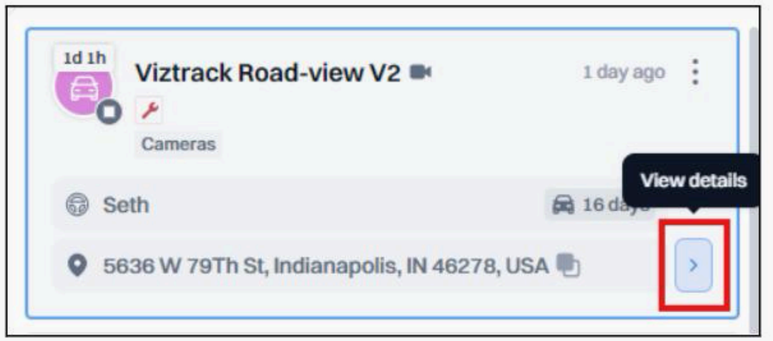
- The assigned driver name
- How long the driver has been linked to the vehicle
- The current vehicle address/location



The displayed address can also be copied directly from the platform for dispatching, operational coordination, or reporting purposes.

Trips

Trips can be accessed from the vehicle card by clicking the View Details arrow located next to the vehicle's current address location.

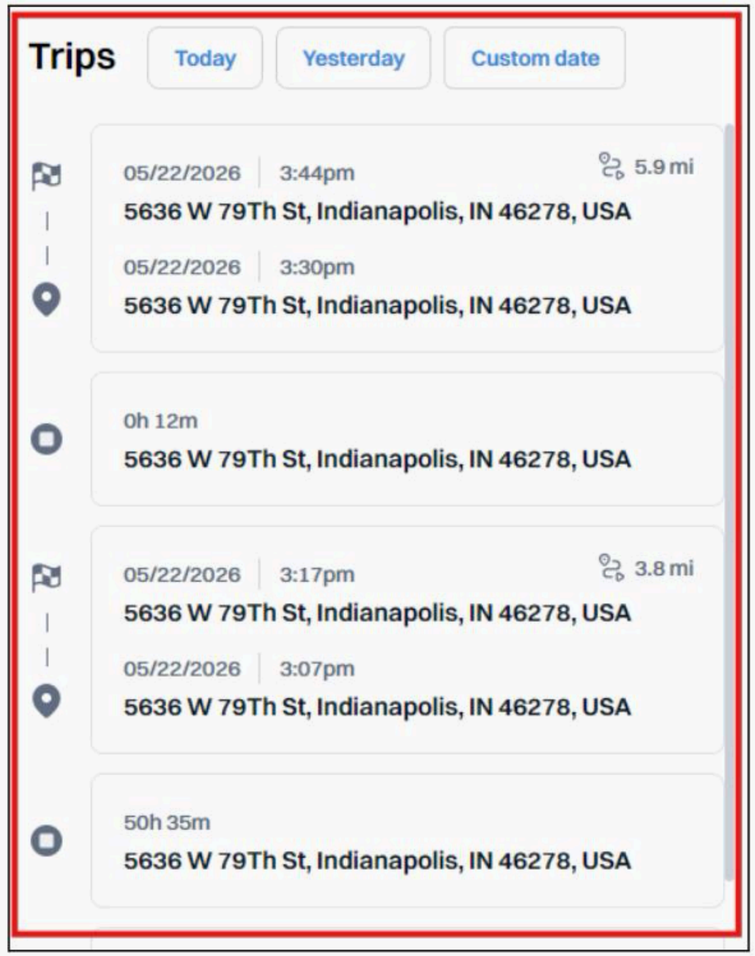


By clicking this option, the screen will update to display more detailed information for the selected device. The vehicle card will expand and provide additional operational data, tracking details, and device-related information.

The Trips section provides detailed trip history and vehicle activity based on ignition events and selected timeframes.

Within the Trips section, users can:

- View trips for the current day by default
- Change the timeframe to:
  - Yesterday
  - Custom date ranges
- Select custom time periods using the calendar selector



Trip Calculations

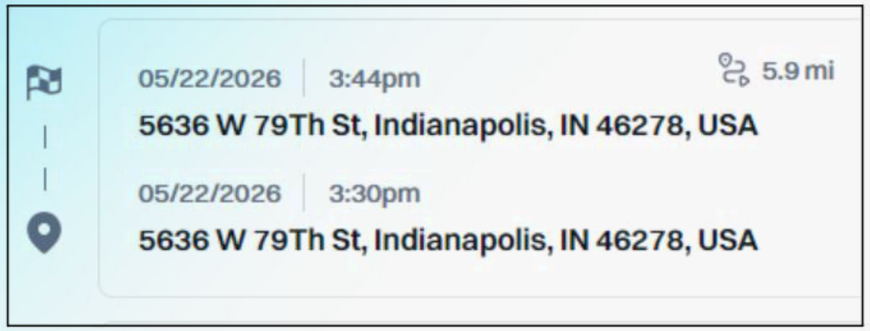
Trips are automatically generated whenever:

- The vehicle ignition turns ON
- The vehicle ignition turns OFF

Trip Details Include:

- Trip start location identified by the GPS point icon
- Trip end location identified by the finish flag icon

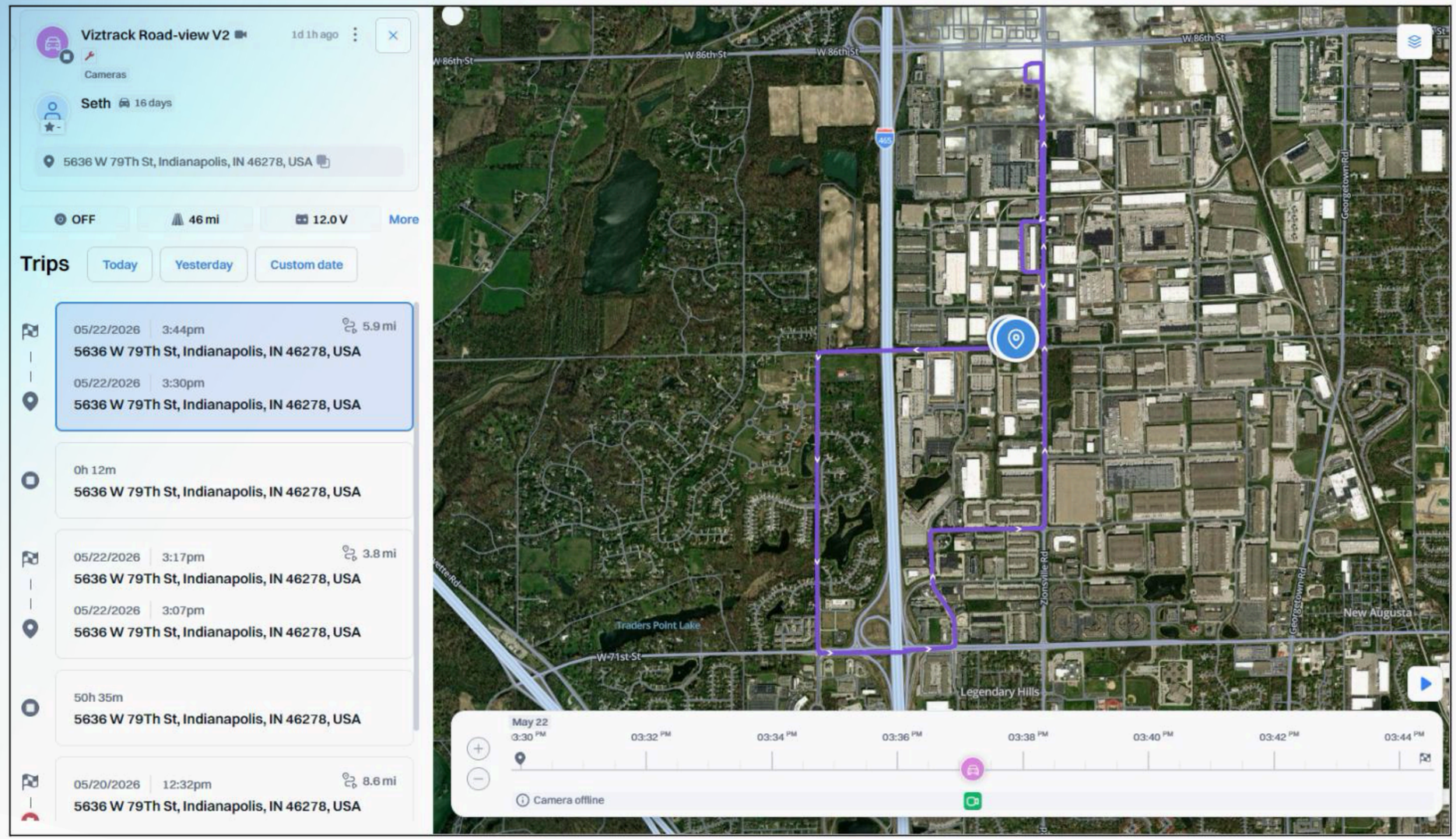
- Date and time of the trip
- Total mileage traveled
- Vehicle stop locations
- Amount of time the vehicle remained at a specific location



These tools help users review trip history, monitor vehicle movement, analyze operational activity, and improve fleet visibility throughout the platform.

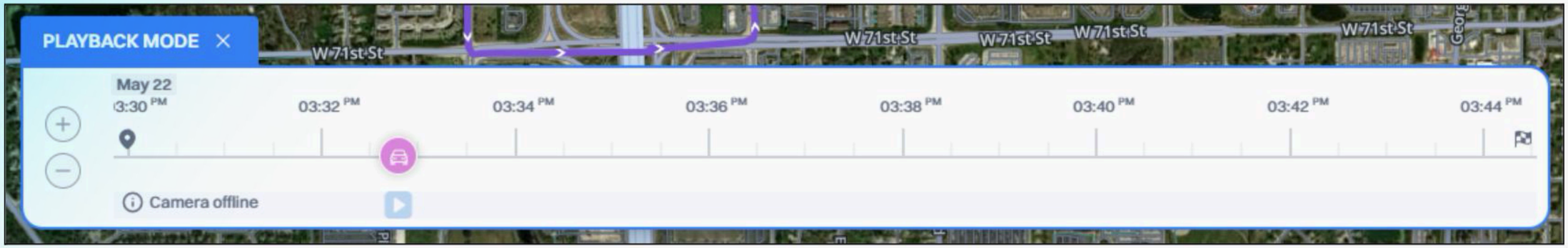
Trip selection

Once a trip is selected, the map will automatically update and display the complete trip route, including both the starting point icon and ending point flag. A timeline will also appear at the bottom of the map showing the trip activity and corresponding date information. Users can drag the vehicle icon along the timeline to replay the trip movement, and the map will dynamically update to display the exact vehicle location at that specific point in time.


Viztrack Road-view V2
1d 1h ago
Cameras
Seth
16 days
5636 W 79Th St, Indianapolis, IN 46278, USA
OFF
46 mi
12.0 V
More
Trips
Today
Yesterday
Custom date
05/22/2026 3:44pm
5.9 mi
5636 W 79Th St, Indianapolis, IN 46278, USA
05/22/2026 3:30pm
5636 W 79Th St, Indianapolis, IN 46278, USA
0h 12m
5636 W 79Th St, Indianapolis, IN 46278, USA
05/22/2026 3:17pm
3.8 mi
5636 W 79Th St, Indianapolis, IN 46278, USA
05/22/2026 3:07pm
5636 W 79Th St, Indianapolis, IN 46278, USA
50h 35m
5636 W 79Th St, Indianapolis, IN 46278, USA
05/20/2026 12:32pm
8.6 mi
5636 W 79Th St, Indianapolis, IN 46278, USA
W 86th St
Georgetown Rd
Traders Point Lake
W 71st St
Zionsville Rd
Legendary Hills
New Augusta
May 22
03:30 PM
03:32 PM
03:34 PM
03:36 PM
03:38 PM
03:40 PM
03:42 PM
03:44 PM
Camera offline

Playback Mode

If the vehicle is equipped with a camera, users can use Playback Mode to review recorded video directly from the trip timeline and vehicle activity history.

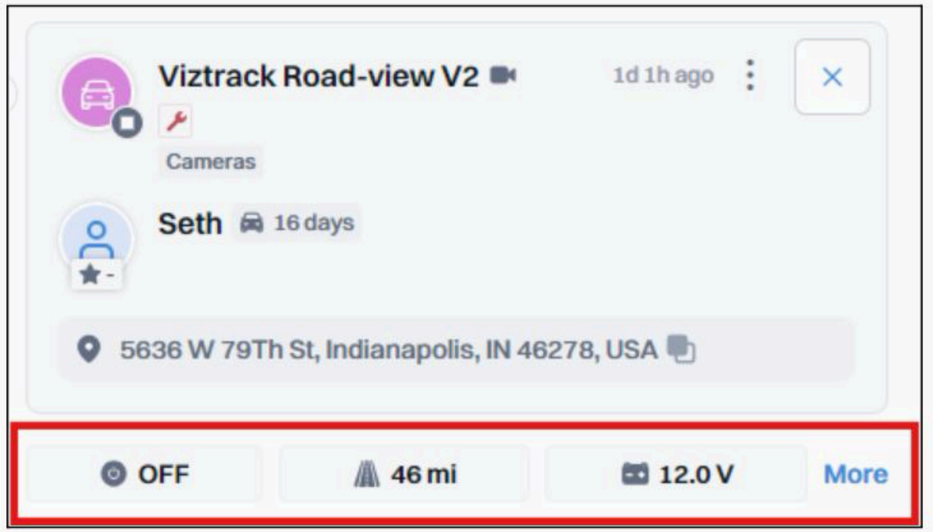


Vehicle Cards Information Expansion

This section will expand the driver information if a driver is assigned to the vehicle. It also displays the driver score directly below the driver icon, showing the safety or performance score configured within the platform settings. If no driver is assigned to the vehicle, no driver information or score will be displayed.

Engine Data & Sensors

Sensor information is displayed below the expanded vehicle card and provides additional operational and device-related data.



Available Sensor Information May Include:

- Ignition status
- Recorded mileage
- Vehicle voltage
- GPS device status
- Additional telematics sensor data

Additional Sensor Visibility

- Some GPS devices may display additional sensors depending on:
  - Device capabilities
  - Configured sensor profiles
  - Installed hardware and accessories

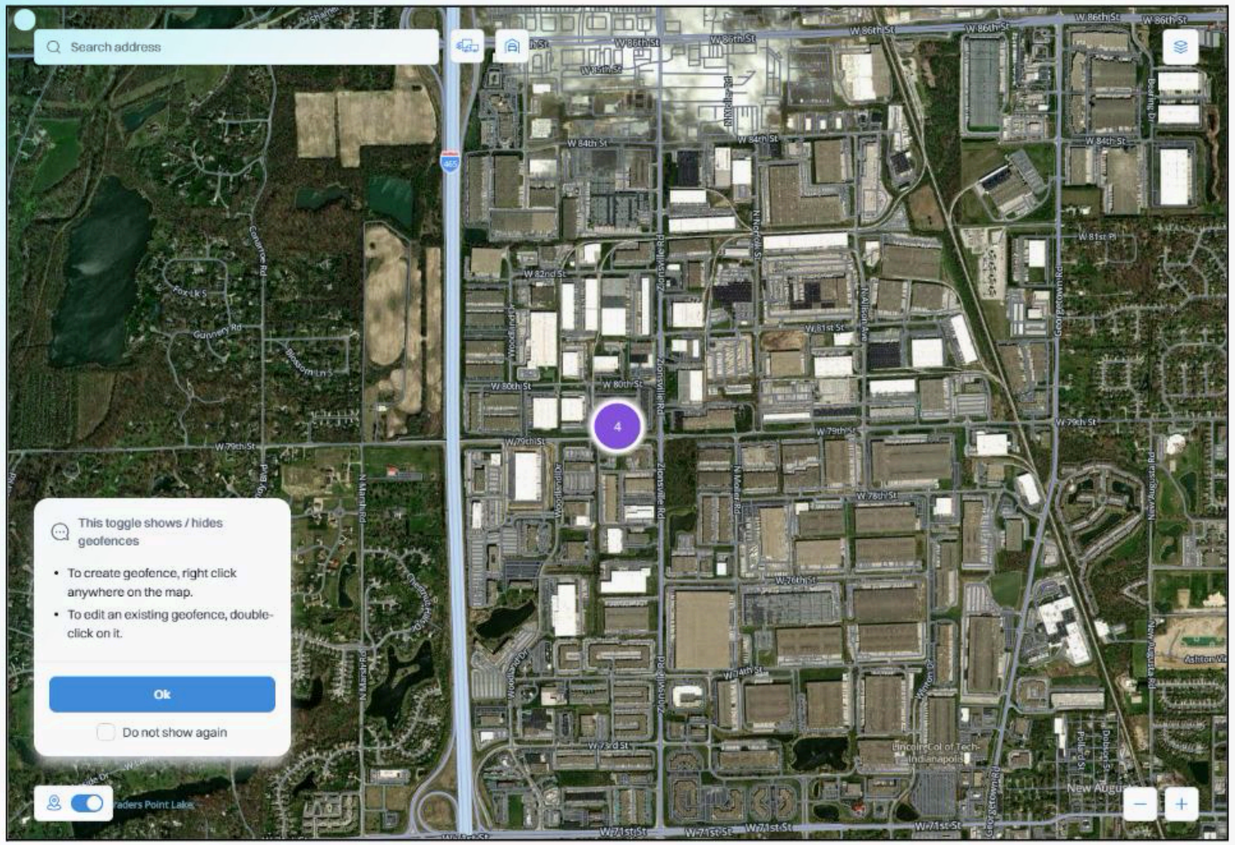
Expanding Sensor Details

- Users can click the **More** option to expand and view additional sensor information
- Additional sensor details will only appear if extra sensors have been configured for the selected device

These sensor tools help improve operational visibility, diagnostics monitoring, and real-time fleet management throughout the platform.

Map

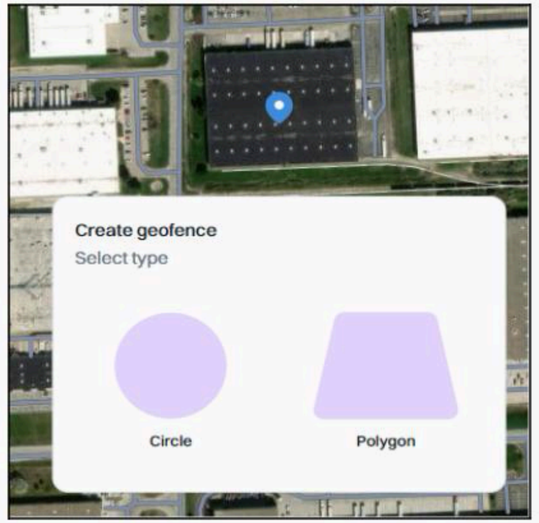
The map provides real-time fleet visibility and interactive navigation tools throughout the platform. Users can view and manage vehicle locations, display or hide geofences and operational locations, monitor the configured homebase, zoom in or out on the map, and switch between different map display styles to customize the viewing experience and improve operational visibility.

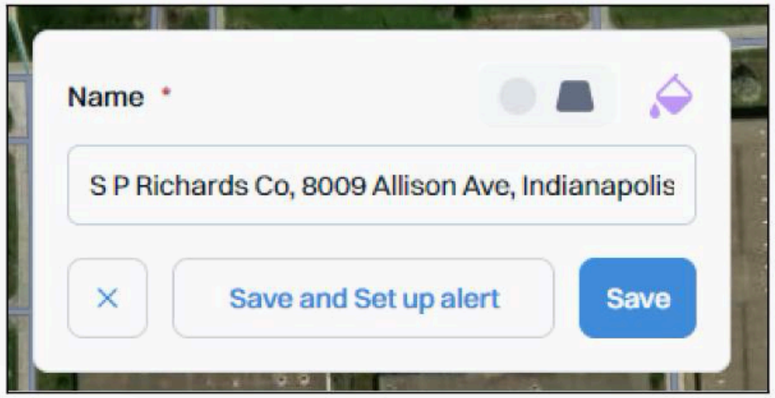


Geofence

Creating Geofences

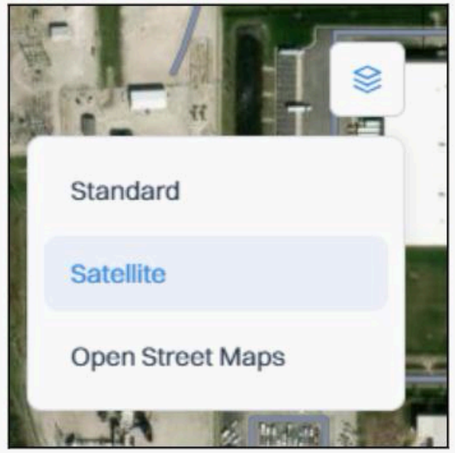
- Geofences can be created by right-clicking anywhere on the map
- Users can choose between:
- Circular geofence
- Polygon-shaped geofence
- Once selected, the geofence will appear on the map with editable pins
- Large pins can be dragged to adjust the primary shape and coverage area
- Smaller pins located between the larger pins can be selected to create additional points
- Additional points allow users to create more accurate and detailed geofence shapes
- Geofences can be customized to match specific operational areas, routes, yards, facilities, or restricted zones
- The geofence color can be updated and customized before saving
- Within the same pop-up window, users can also configure alerts and notifications associated with the geofence
- Once configured, the geofence settings and alerts can be saved directly to the platform





Maps Style

The map view settings allow users to customize how geographic and fleet information is displayed throughout the platform. Users can switch between different map styles directly from the upper-right corner of the map to improve visibility, navigation, and operational awareness based on their preferences or workflow needs. Available map display options may include Standard Map View, Satellite View, and OpenStreetMap View.

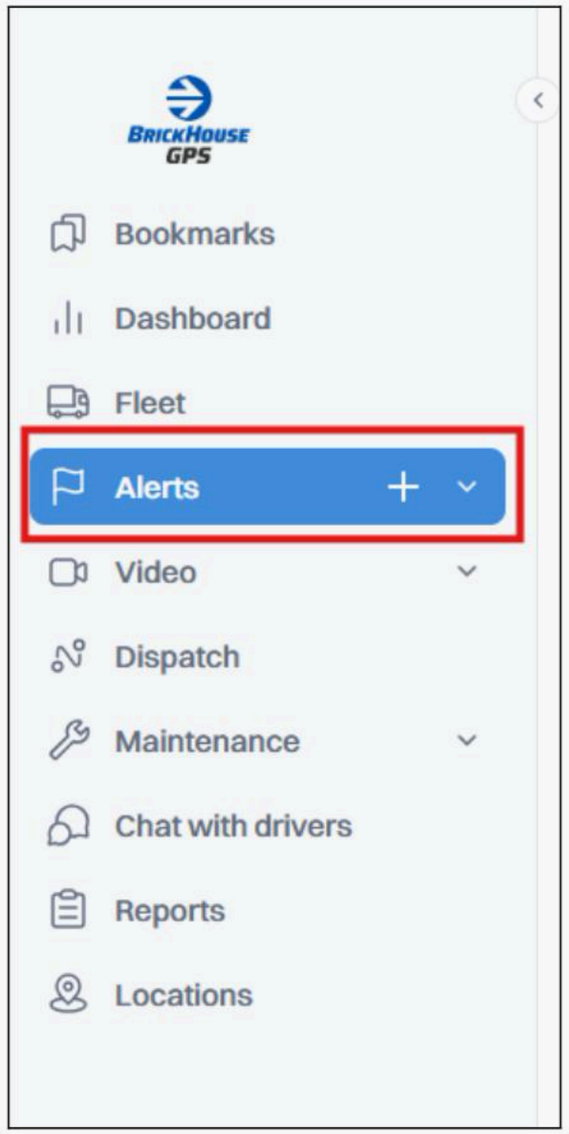


Map Search & Control Buttons

Users can search for addresses using the search bar located at the top of the map, while quick-access buttons provide options to display all active units on the map or center the view on the configured homebase location for improved fleet visibility and navigation.

Alerts

The Alerts tab, located on the left side of the main navigation menu, is the centralized section for managing all platform alert activity and notification settings. This section contains three primary subtabs used to configure alerts, review triggered alert events, and manage existing alert rules and configurations throughout the platform.



Set up alert

Setting up an alert is completed through a multi-step configuration process that allows users to customize how and when alerts are triggered throughout the platform.

Step 1 — Select the Alert Trigger

The first step is selecting what event or activity should trigger the alert.

The platform includes approximately 21 different alert types organized into 6 main categories:

- Device
- Driving Behavior
- Engine
- Maintenance
- Movement
- Security

Each category contains different alert conditions and monitoring options.

Alert Configuration Parameters

Once an alert type is selected, additional configuration settings and parameters will appear based on the selected alert.

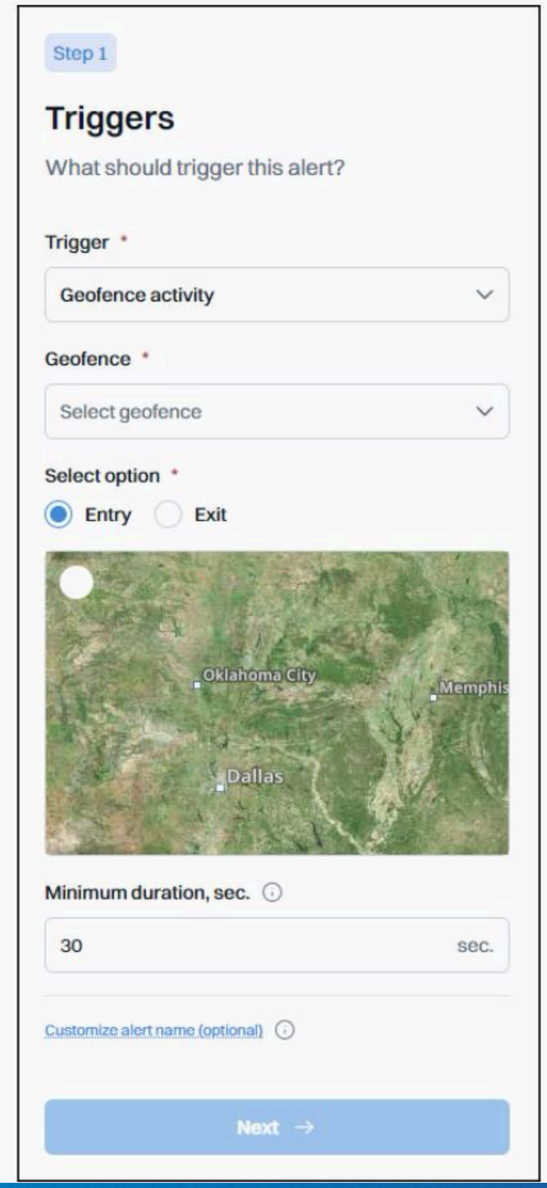
Example — Geofence Activity Alert

Under the Movement category, users can configure a Geofence Activity Alert.

Available configuration options may include:

- Trigger alert when:
  - Entering a geofence
  - Leaving a geofence
- Configure how long the vehicle must remain within the condition before triggering the alert
  - Example:
    - Trigger the alert only if the vehicle remains within the geofence for more than 30 seconds

These customizable parameters allow organizations to tailor alerts based on operational workflows, security requirements, and fleet management needs.



Step 2 — Select Vehicles, Drivers, or Groups

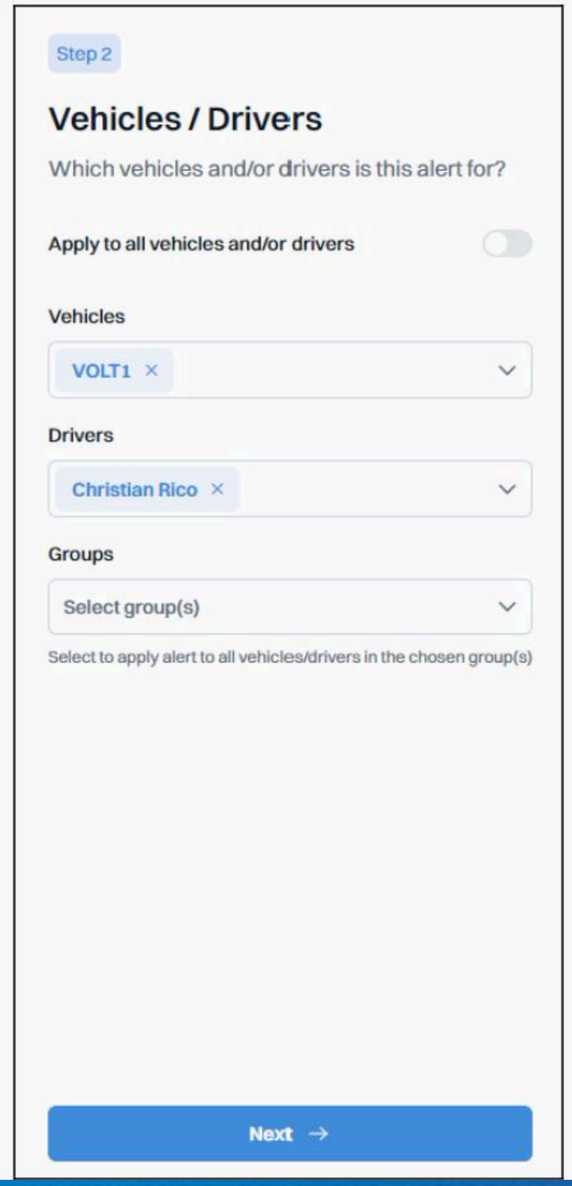
The second step is selecting which vehicles, drivers, or groups the alert will apply to.

Within this step, users can:

- Assign the alert to:
  - Specific vehicles
  - Specific drivers
  - Selected groups
- Use quick-select buttons to:
  - Apply the alert to all vehicles
  - Apply the alert to all drivers
- Use the dropdown menu to filter and select:
  - Vehicles only
  - Drivers only
  - Groups

This allows organizations to customize alert assignments based on operational needs, fleet structure, or customer preferences.

Once the desired vehicles, drivers, or groups have been selected, click the Next button located at the bottom of the screen to continue the alert configuration process.



Step 3 — Notifications Setup

The third step is configuring who will receive notifications and how they will be delivered when the alert is triggered.

Within this step, users can:

- Choose whether notifications should be sent or not
- Enable Do Not Notify if the alert should only be recorded without sending alerts

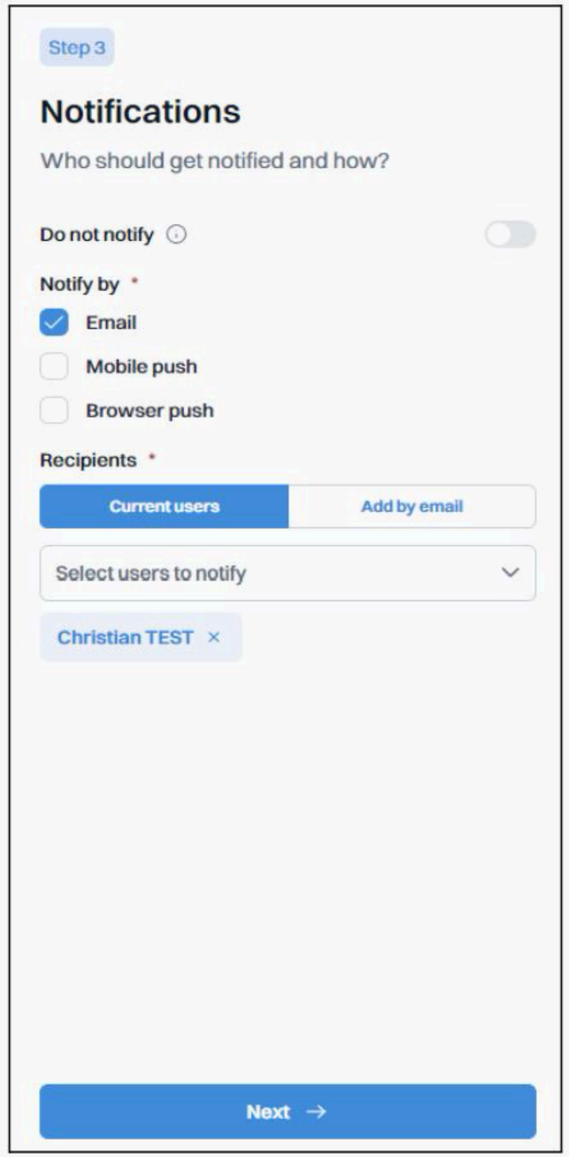
If notifications are enabled, users can select delivery methods:

- Email notifications
- Mobile push notifications
- Browser push notifications

Notification Recipients

- Select existing users within the system (users with registered emails)
- Add external email addresses that are not part of the platform

This allows organizations to control alert visibility and ensure notifications reach the right people through the preferred communication channels.



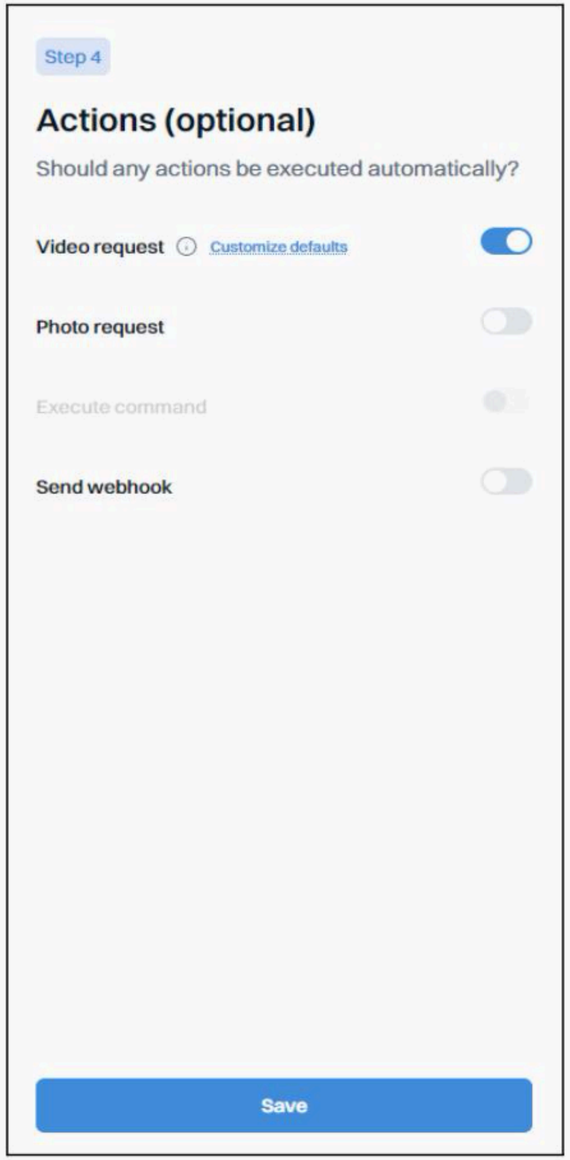
Step 4 — Actions (Optional)

The fourth step is Actions, which is optional and allows users to define automated responses when an alert is triggered.

Available actions include:

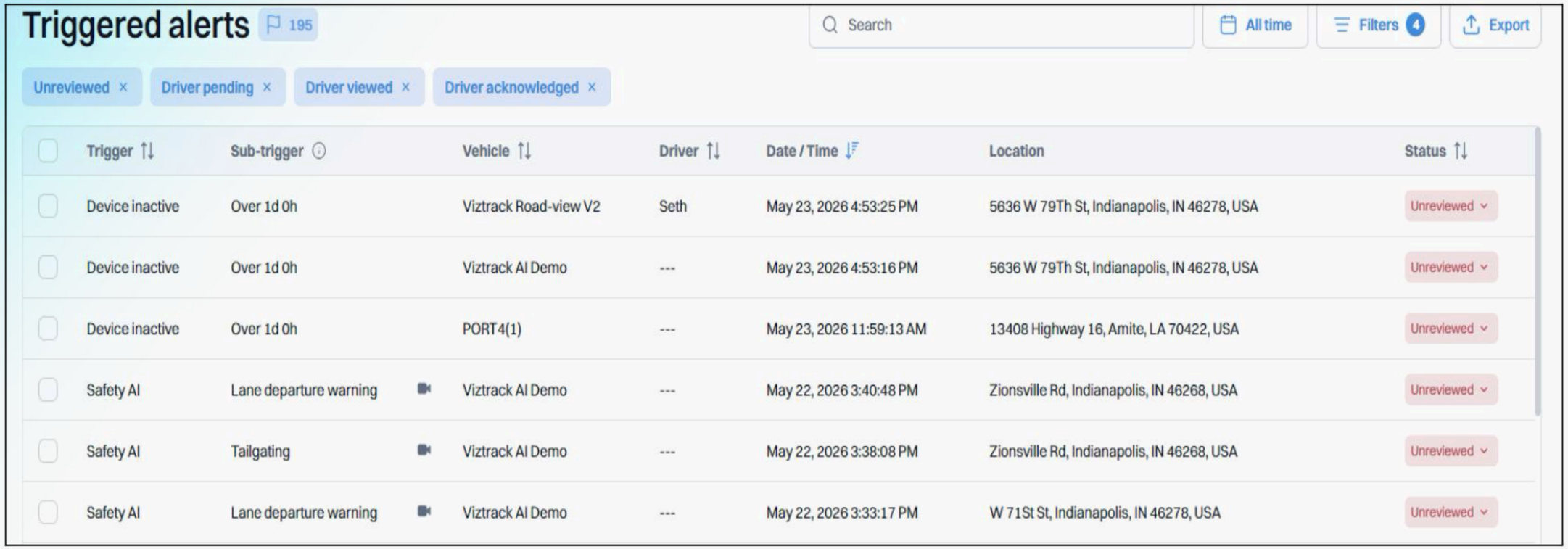
- Download video footage during the alert event (available only if a video dashcam is installed)
- Request a snapshot or photo from the dashcam.
- Execute predefined system commands
- Send webhook notifications to external systems

Once all configurations are completed and saved, the alert will be successfully created and activated within the platform.



Triggered alerts

The Triggered Alerts section allows users to review all alert events that have been activated within the platform.



This section displays:

- The category of the triggered alert

- The specific alert name (sub-triggered type)
- The vehicle or asset that triggered the alert
- The date and time of the event
- The alert type and configuration details
- The current status of the alert (reviewed, unreviewed or sent to driver)

This view helps users monitor real-time and historical alert activity, investigate events, and maintain full visibility over fleet security and operational incidents.

Manage alerts

This tab is used to manage all previously created alerts within the platform.

Within this section, users can:

- Activate or deactivate existing alerts as needed
- Edit alert configurations when changes are required
    - Editing an alert opens the original setup flow with current settings preloaded
    - Changes can be updated and saved under the edited alert configuration
- Delete alerts that are no longer needed
- Create a new alert using the **Add Alert** option located in the top-right corner of the screen

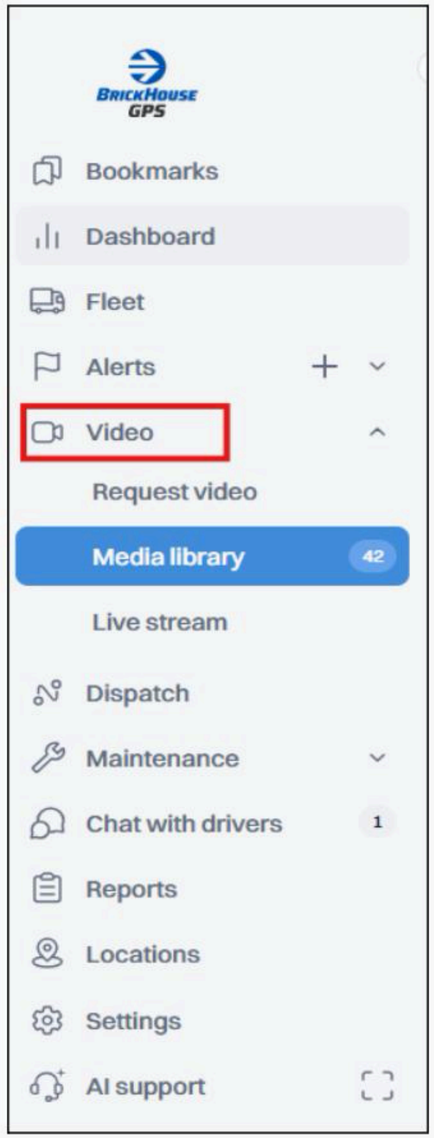
This section provides full control over alert management, allowing users to maintain, update, and organize all alert rules in one centralized location.

Video

The Video Module tab is located on the left-hand side of the main menu. Once selected, users are directed to the Media Library section by default, where recorded video and media content is managed.

The Video Module is organized into three main tabs:

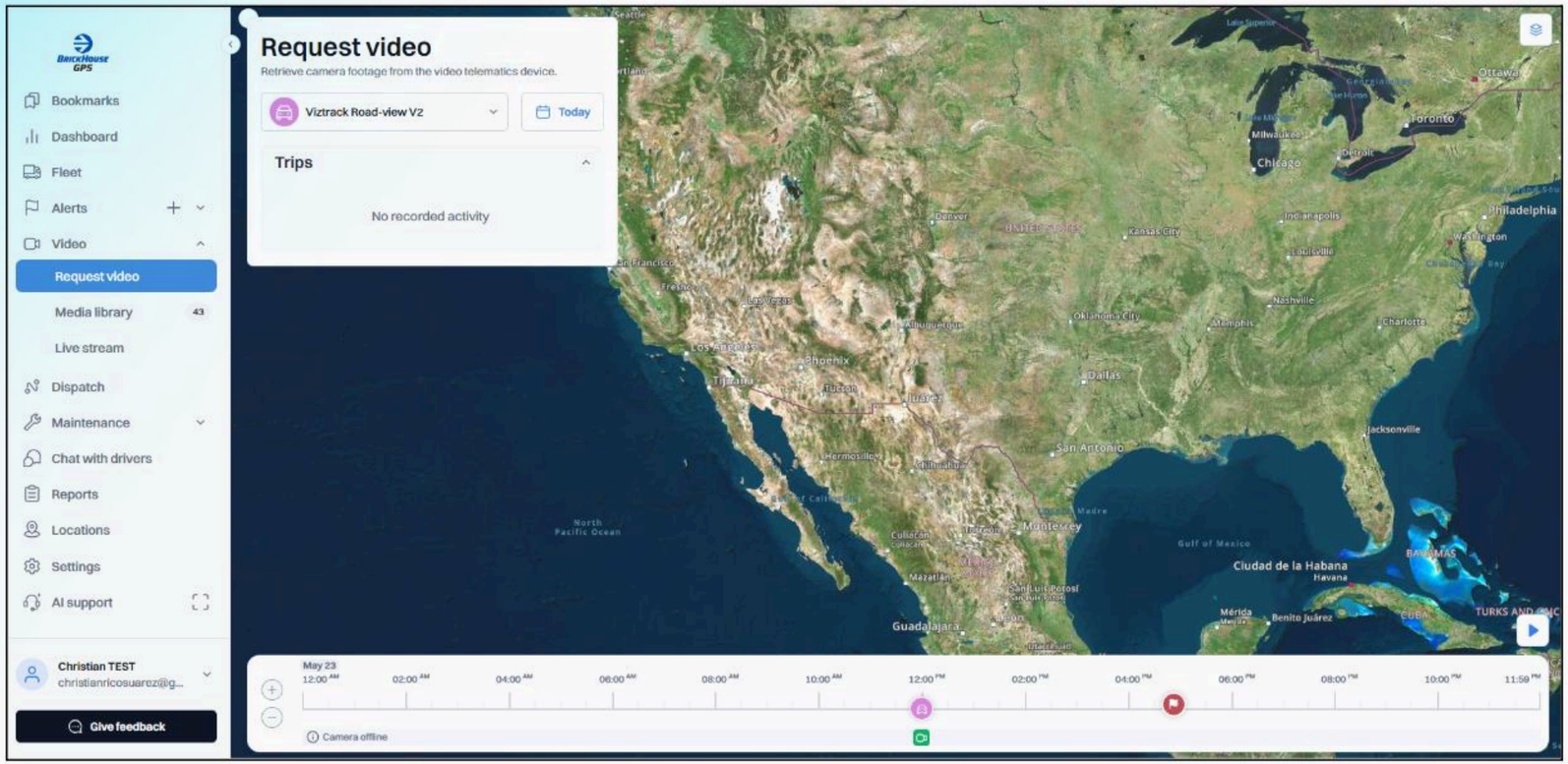
- Request Video — Used to request video footage from connected dashcams based on specific events or timeframes
- Media Library — Central repository where all recorded and requested video files are stored and managed
- Live Stream — Provides real-time video streaming from connected cameras for live monitoring of vehicles and assets

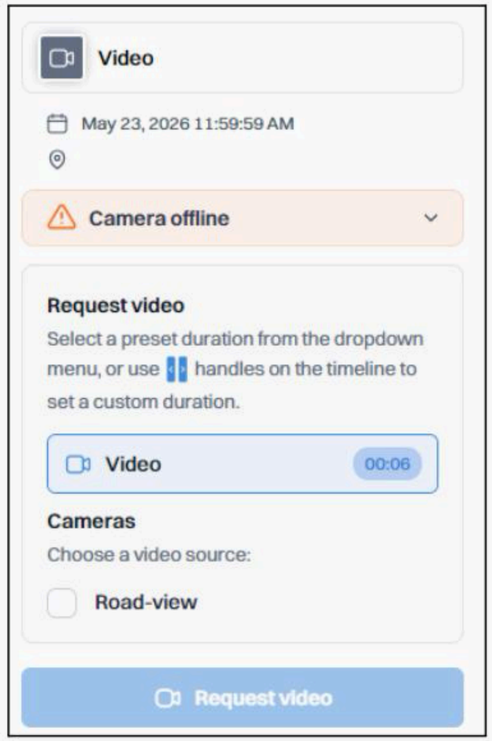


Request Video

⚠️ Video Requests Require the Vehicle Ignition to Be ON. To request a video, the dashcam installed in the vehicle must be powered on, which means the vehicle ignition must also be turned on. Video requests cannot be processed if the ignition is off.

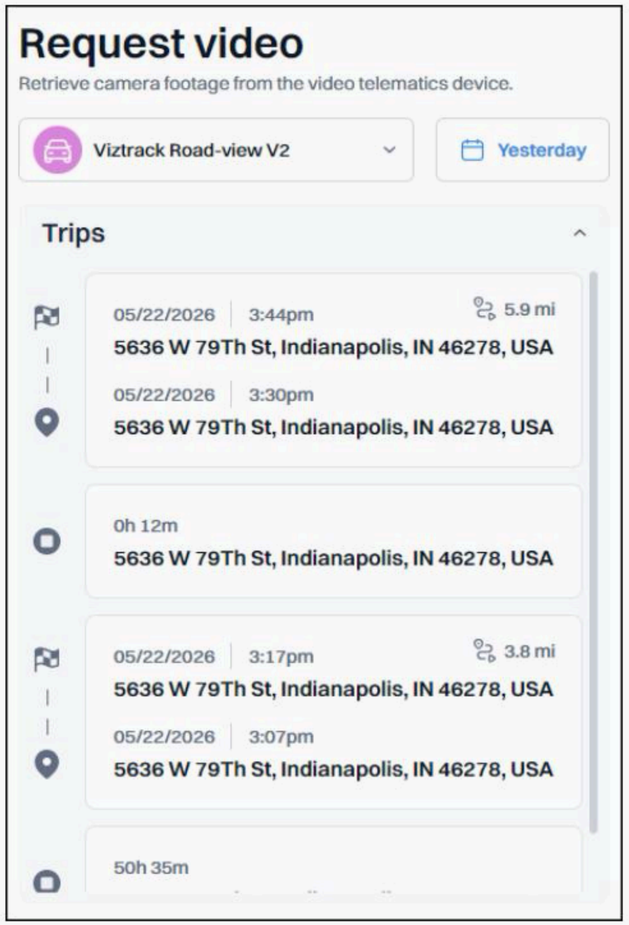
All video recordings are stored locally on the dashcam's SD card and are retrieved from the device when a request is made through the platform.





Select the desired device from the dropdown menu and choose the required date. This will display the available trip data for that device, allowing you to review activity and identify the relevant timeframes.

Under the Request Video mode, you can then select the specific time range within the trip to download the video footage from the dashcam.



Video Request Timeline

To retrieve video from a telematics device, select the desired device from the dropdown menu and choose the required date. This will display the available trip information for that unit, allowing you to identify the relevant activity period.

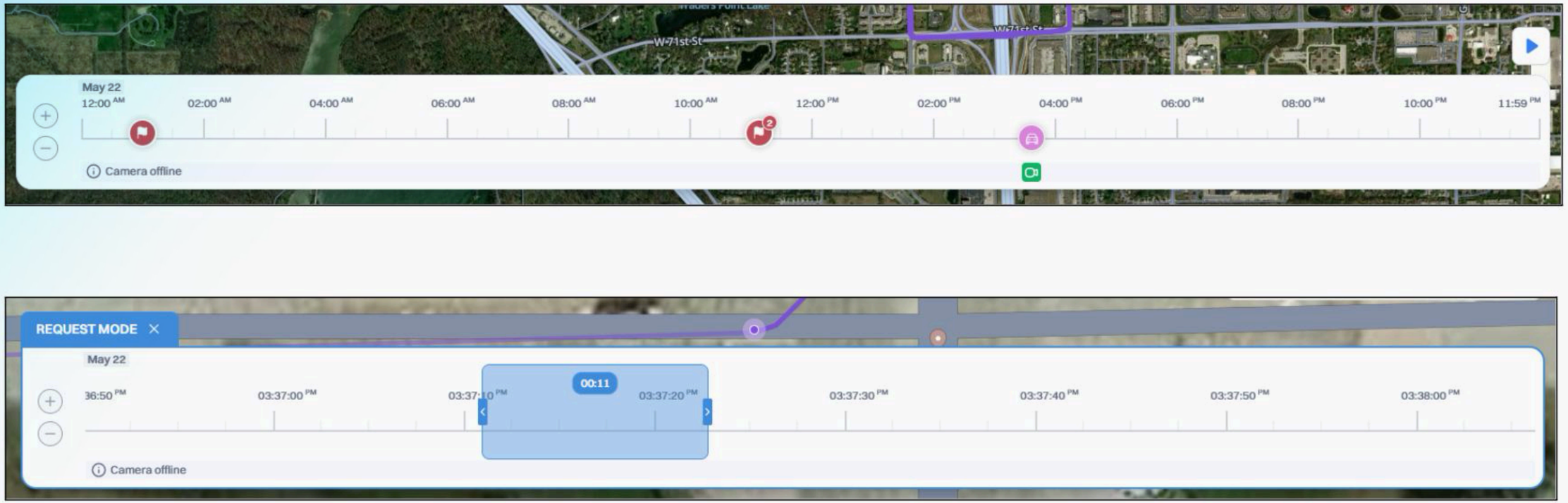
Using the timeline, users can:

- Select the exact timeframe for the video request
- Drag timeline handles to increase or decrease the duration of the clip
- Define short clips (e.g., 00:11 seconds) or longer video segments based on need
- Review trip activity visually on the map to identify the correct segment
- Select specific portions of the trip for footage extraction

Additional viewing options include:

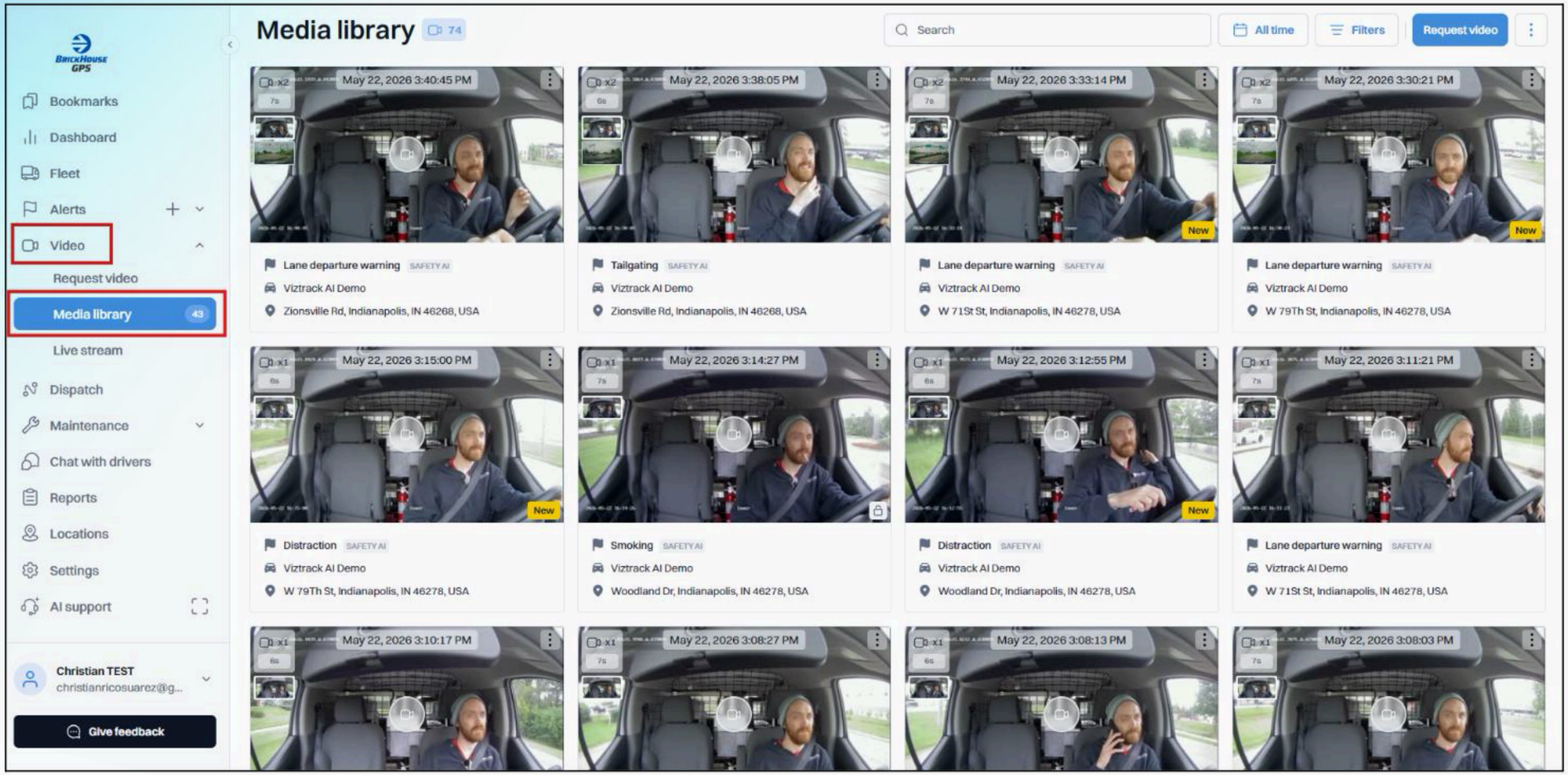
- Road view only
- Dual view (depending on camera configuration)

The map also assists in validating the request, as users can visually confirm vehicle movement and select the precise segment of the trip for video retrieval.


W-71st-St
May 22
12:00 AM
02:00 AM
04:00 AM
06:00 AM
08:00 AM
10:00 AM
12:00 PM
02:00 PM
04:00 PM
06:00 PM
08:00 PM
10:00 PM
11:59 PM
Camera offline
REQUEST MODE
May 22
00:11
36:50 PM
03:37:00 PM
03:37:10 PM
03:37:20 PM
03:37:30 PM
03:37:40 PM
03:37:50 PM
03:38:00 PM
Camera offline

Media library

The Media Library allows users to view and manage all video and media files that have been uploaded to the cloud from connected dashcams and telematics devices.



Within the Media Library, users can:

- View all uploaded video events and media recordings
- Review the total number of triggered alerts containing video footage
- Search for specific media files using the search bar
- Use the calendar selector to filter videos by date.
- Access the filter button to narrow results based on event types or conditions
- Request additional video footage directly from the library
- Perform bulk actions using the bulk management option

Media Event Information

Each media event provides operational details related to the recorded alert or triggered event, including:

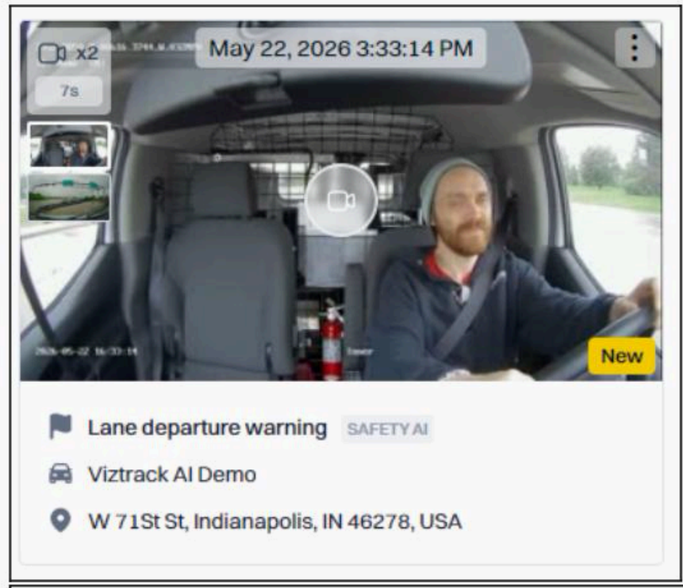
- Alert category
- Event type
- Recorded date and time
- Camera view information
    - Single road-facing camera
    - Dual-camera view (depending on camera configuration)

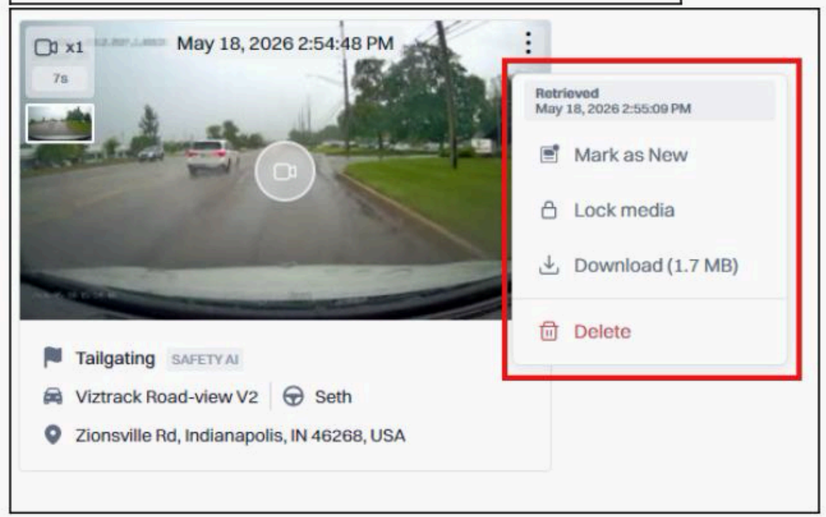
Media Management Options

By selecting the three vertical dots on a media event, users can:

- Lock media files to prevent deletion
- Download video footage locally
- Delete media files from the library

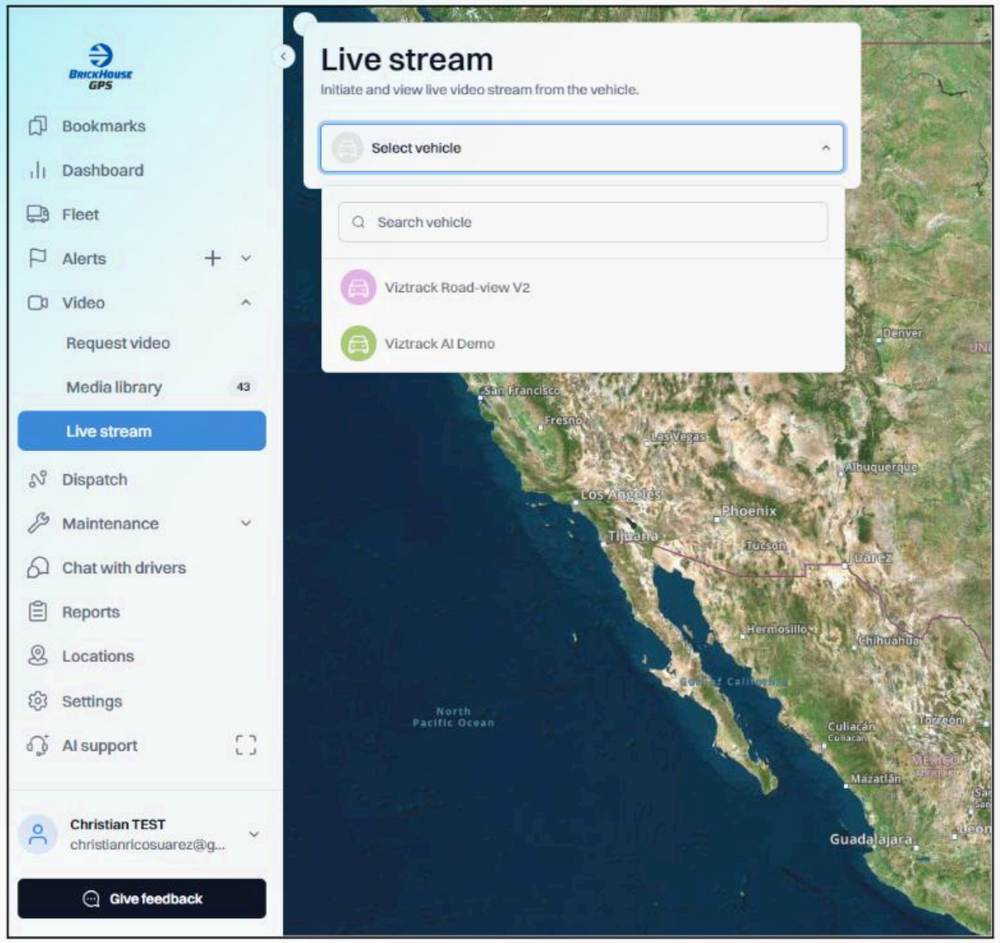
These tools help organizations manage video evidence, review operational events, and maintain centralized access to cloud-based media recordings.





Live stream

Initiate and view live video stream from the vehicle.



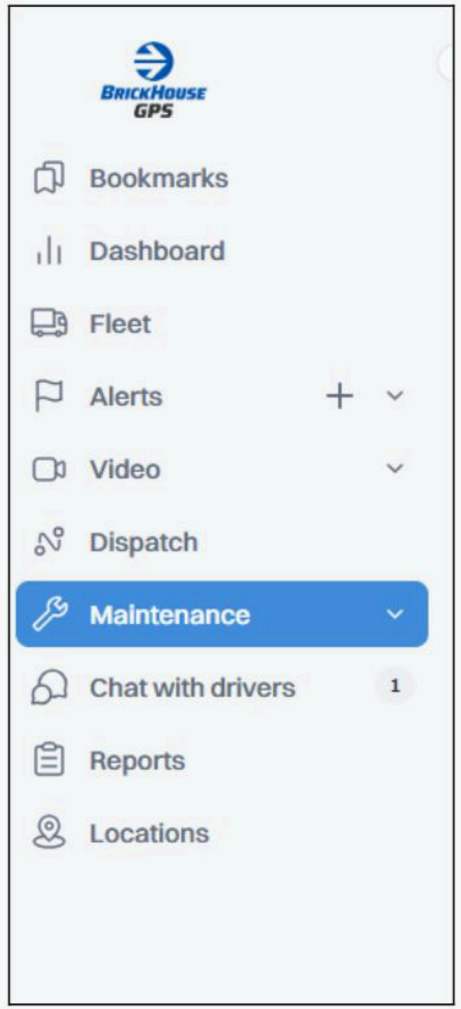
Maintenance

The Maintenance tab is used to create, manage, and monitor vehicle maintenance schedules and service activity throughout the platform.

This section contains several subtabs, including:

- Overdue & Upcoming
- Maintenance Status
- Inspection Reports
- Services Performed
- Schedules

These sections help organizations track maintenance operations, monitor vehicle service requirements, manage inspections, and maintain overall fleet health and compliance.



Schedules

When managing maintenance within the platform, the first step is typically creating a maintenance schedule. If maintenance schedules already exist, they can also be edited and managed directly from this section.

To create a new maintenance schedule:

- Navigate to the Maintenance section
- Locate the top-right corner of the screen
- Click the **Add Schedule** button
- A pop-up window will appear allowing users to configure the maintenance schedule settings and parameters

Maintenance Schedule Configuration

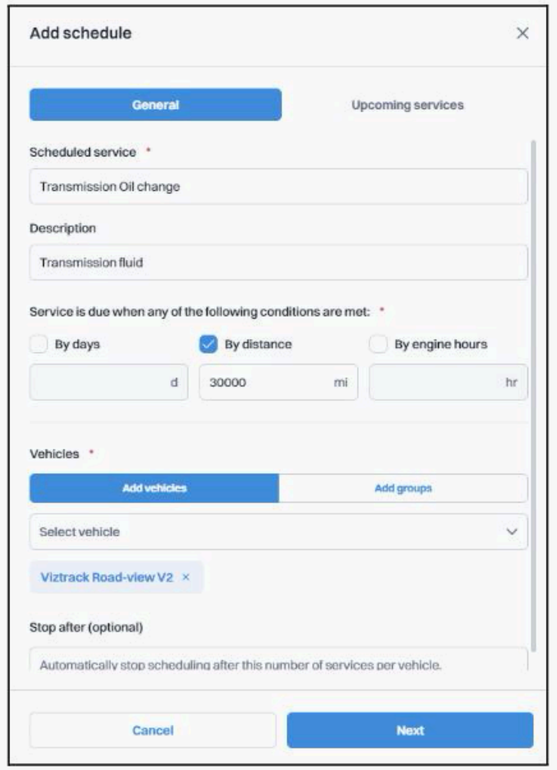
When creating a maintenance schedule, users can assign a custom service name and add a description that best matches the maintenance activity being tracked.

Service Due Conditions

Users must define when the maintenance service should be marked as due by selecting one or more of the following conditions:

- By date
- By distance traveled
- By engine hours

Multiple conditions can be configured simultaneously depending on operational requirements.



Vehicle & Group Assignment

Users can assign the maintenance schedule to:

- Individual vehicles
- Vehicle groups (groups must be created beforehand)

Service Frequency Options

Users can also define how many times the maintenance schedule should repeat before automatically stopping. If no limit is required, this field can be left blank.

Upcoming Services

The Upcoming Services section displays projected maintenance schedules based on configured service conditions such as engine hours or mileage.

For example:

- If a vehicle currently has 5,000 miles
- And the oil change interval is configured for every 10,000 miles

The platform will calculate and display the next service as due at 15,000 miles, helping users monitor upcoming maintenance requirements and plan future service intervals.

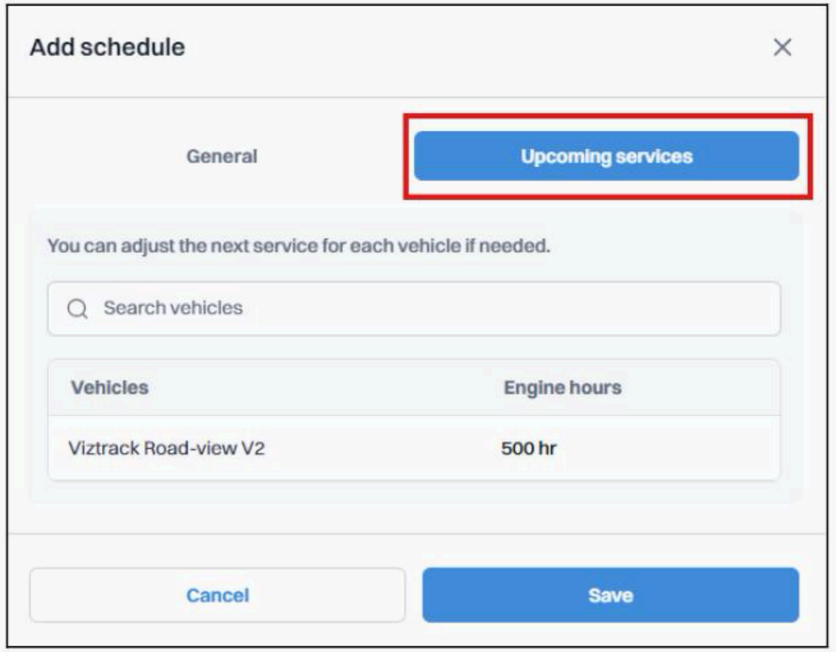
Editing or Deleting Maintenance Schedules

If you need to modify an existing maintenance schedule, locate the three horizontal dots on the right-hand side of the schedule entry.

From this menu, users can:

- Edit the maintenance schedule
- Delete the maintenance schedule

This allows users to quickly manage and update previously saved maintenance configurations directly from the schedule list.



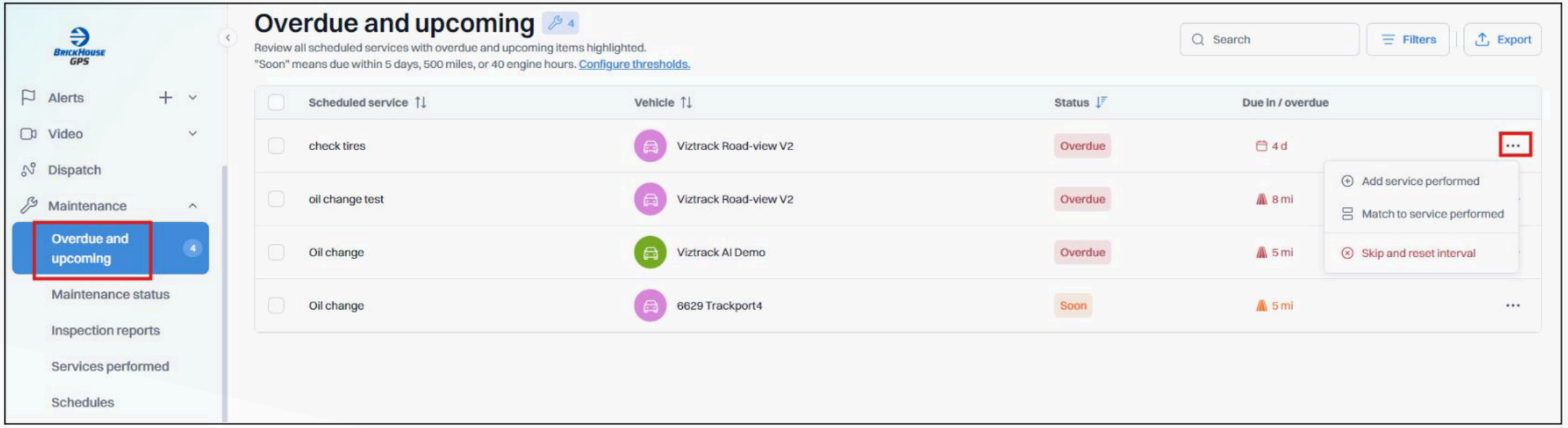
Overdue and upcoming

Review all scheduled services with overdue and upcoming items highlighted.

By default, a service is considered Soon when it is within:

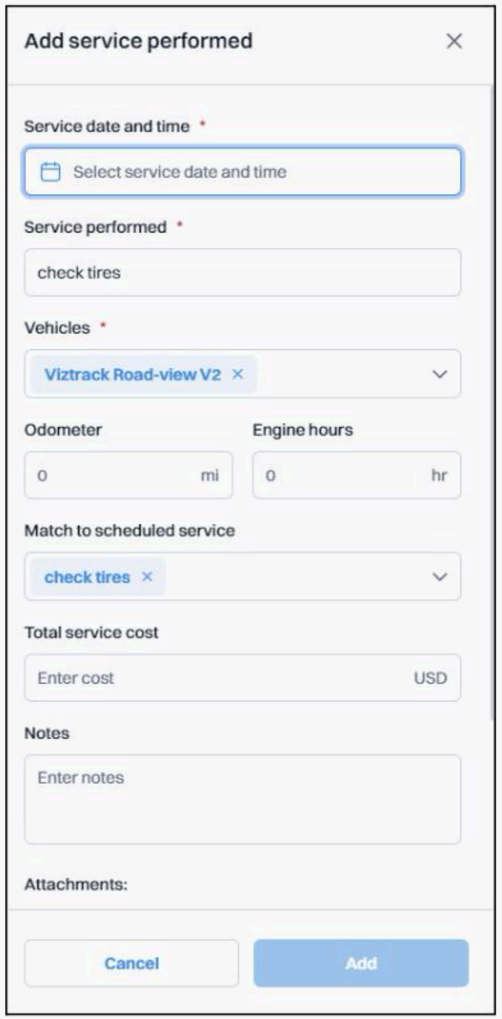
- 5 days
- 500 miles
- 40 engine hours

These thresholds can be customized based on operational needs. Once a service exceeds the configured limit and scheduled trigger point, it will automatically be marked as Overdue.



Services Performed

Users can manually add completed maintenance services within the Services Performed section. Once a service is added, the maintenance schedule will automatically reset and the service status will update accordingly.



When adding a performed service, users can include:

- Current odometer reading
- Engine hours
- Total service cost
- Service notes and comments
- Photos
- Attached documents or files for historical maintenance records

Required Information

Each service entry requires:

- Service date
- Service time

This section helps organizations maintain detailed maintenance history records, track completed work, and store supporting documentation for future reference.

Maintenance status

The Maintenance Status table provides a centralized overview of each vehicle's current maintenance condition and service compliance.

Within this section, users can view:

- Vehicle name
- Active DTC (Diagnostic Trouble Code) information
- Last Reported Battery Voltage
- Latest odometer reading
- Engine hours
- Current maintenance status

Maintenance Status Indicators

Vehicles may display different maintenance states, including:

- Scheduled
- Soon
- Overdue
- Unscheduled

This table helps fleet managers quickly identify vehicles requiring service attention and monitor maintenance health across the fleet.

Maintenance status

23

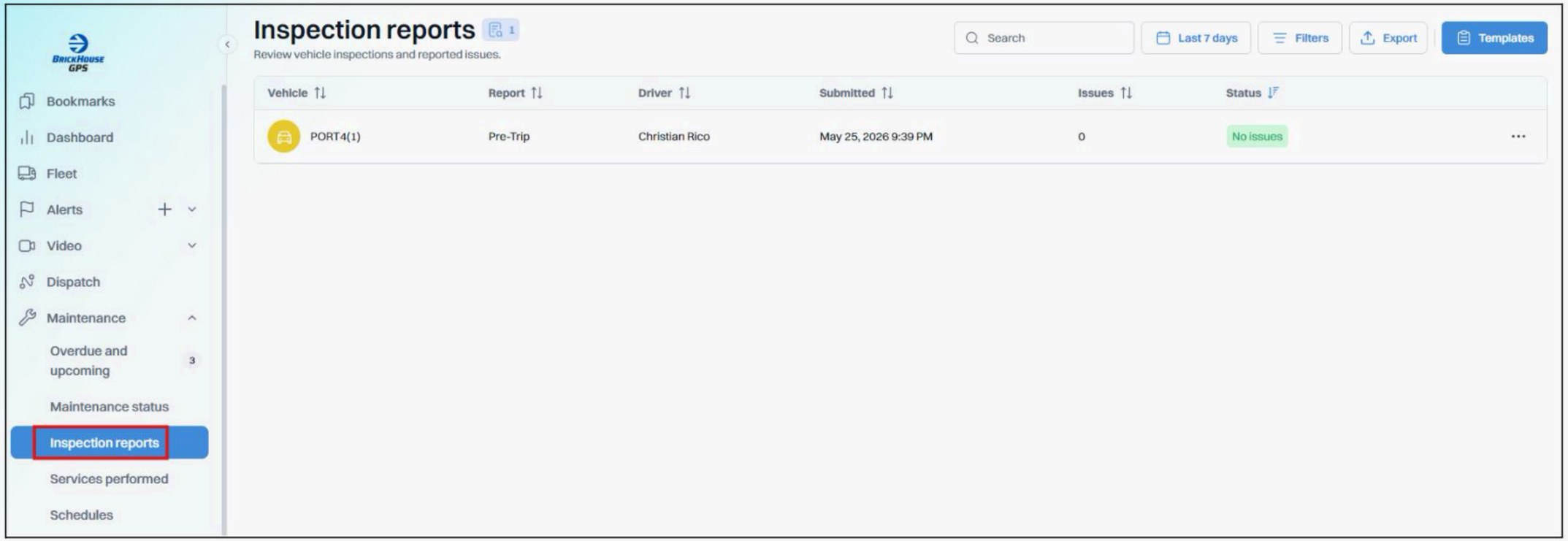
Review the current maintenance status and service compliance of each vehicle.

Search | Filters | E

Vehicle	DTC codes	Battery voltage	Odometer	Engine hours	Maintenance status
Viztrack Road-view V2	---	12.0 V	46 mi	---	Overdue
Viztrack AI Demo	---	12.1 V	44 mi	---	Overdue
6629 Trackport4	---	11.9 V	0 mi	---	Soon
TPPMAX	---	13.8 V	187,540 mi	18 hr	Unscheduled
VOLT1	---	13.7 V	69 mi	76 hr	Unscheduled
VOLT2	---	---	0 mi	---	Unscheduled
VOLT3	---	12.2 V	70 mi	4 hr	Unscheduled
VOLT4	---	---	0 mi	---	Unscheduled
VOLT5	---	12.0 V	0 mi	---	Unscheduled
VOLT6	---	---	0 mi	---	Unscheduled
VOLT7	---	13.0 V	60 mi	90 hr	Unscheduled
VOLT8	---	12.5 V	9 mi	2 hr	Unscheduled

Inspection Reports

Inspection Reports are designed for drivers to monitor and report the condition of their vehicles through the Driver Mobile App. This section allows administrators and fleet managers to review completed inspection reports submitted by drivers and track reported vehicle issues.



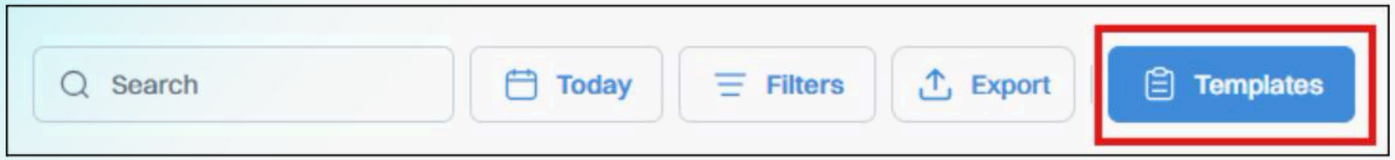
Inspection Report Templates

Users can create custom inspection report templates for operational workflows such as pre-trip and post-trip inspections.

Managing Templates

- Existing templates will appear within the Templates section
- To create a new template, select the **Add Template** option located in the top-right corner of the screen

These templates allow organizations to standardize inspection processes and streamline vehicle compliance reporting throughout the platform.

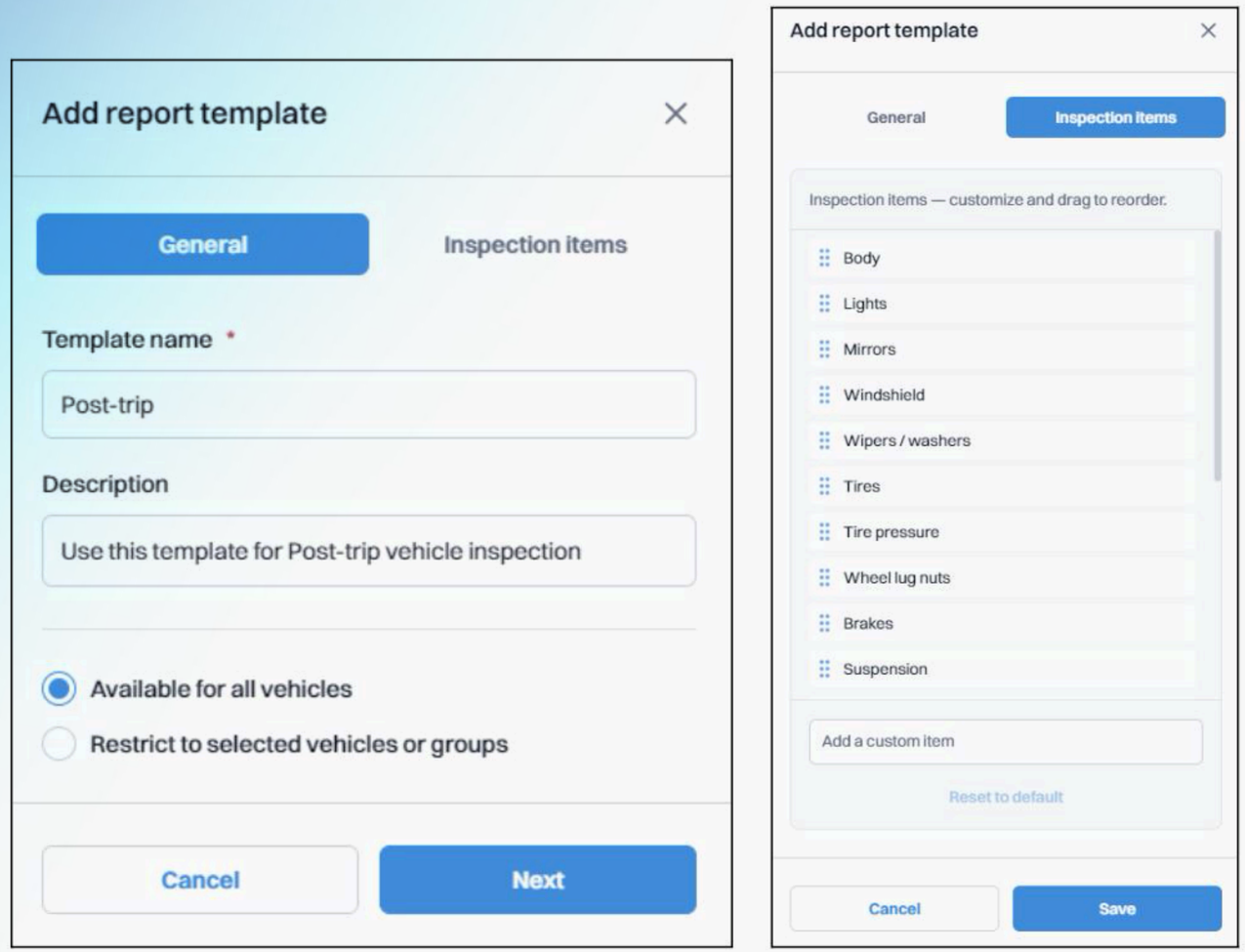


Creating Inspection Templates

When creating a new inspection template, users can:

- Add a template name and description
- Choose whether the inspection applies to all vehicles or only selected vehicles
- Customize inspection items by adding or removing fields as needed

This allows organizations to create tailored pre-trip and post-trip inspection reports based on operational requirements.


Add report template
General
Inspection items
Template name *
Post-trip
Description
Use this template for Post-trip vehicle inspection
Available for all vehicles
Restrict to selected vehicles or groups
Cancel
Next
Add report template
General
Inspection items
Inspection items — customize and drag to reorder.
Body
Lights
Mirrors
Windshield
Wipers / washers
Tires
Tire pressure
Wheel lug nuts
Brakes
Suspension
Add a custom item
Reset to default
Cancel
Save

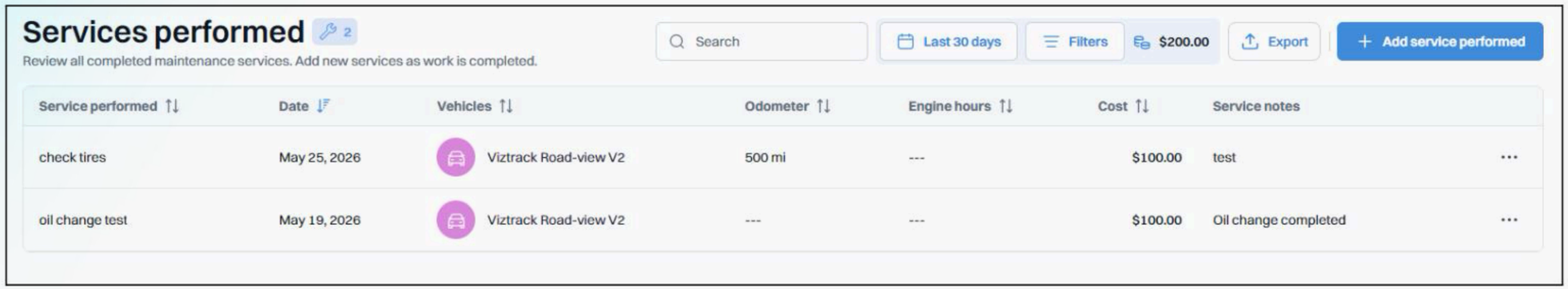
Services performed

Services Performed Overview

The Services Performed section allows users to review all completed maintenance services associated with fleet vehicles.

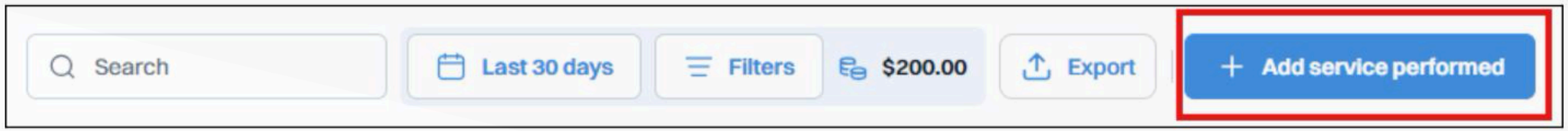
Within this section, users can:

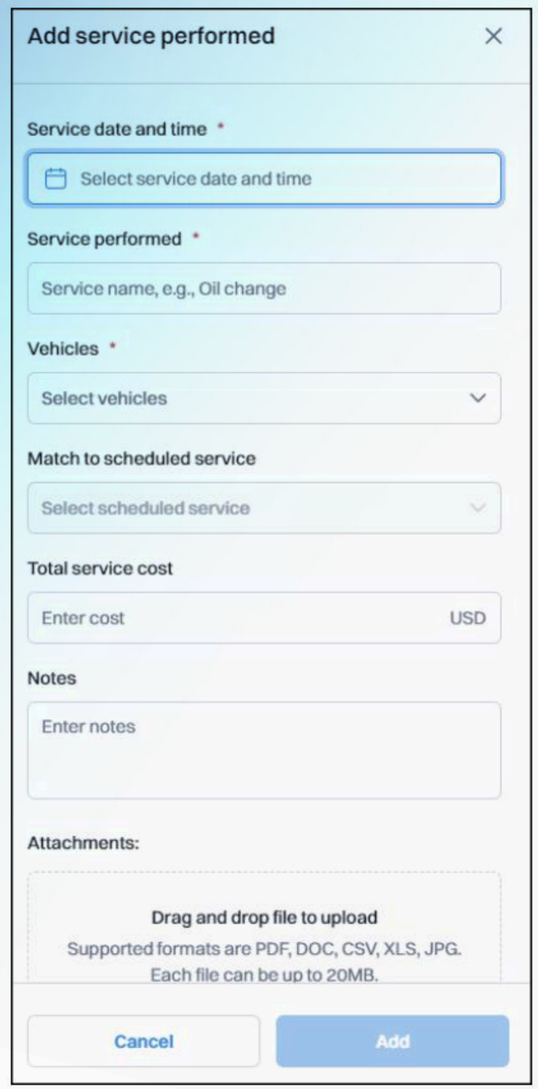
- View the total number of completed services displayed under the wrench icon
- Review a detailed list of performed maintenance records
- See service information and associated maintenance details
- Monitor the total accumulated cost of all completed services



Additional Actions

- Use the **Add Service Performed** button to manually add new completed maintenance records when needed




Add service performed
Service date and time *
Select service date and time
Service performed *
Service name, e.g., Oil change
Vehicles *
Select vehicles
Match to scheduled service
Select scheduled service
Total service cost
Enter cost
USD
Notes
Enter notes
Attachments:
Drag and drop file to upload
Supported formats are PDF, DOC, CSV, XLS, JPG.
Each file can be up to 20MB.
Cancel
Add

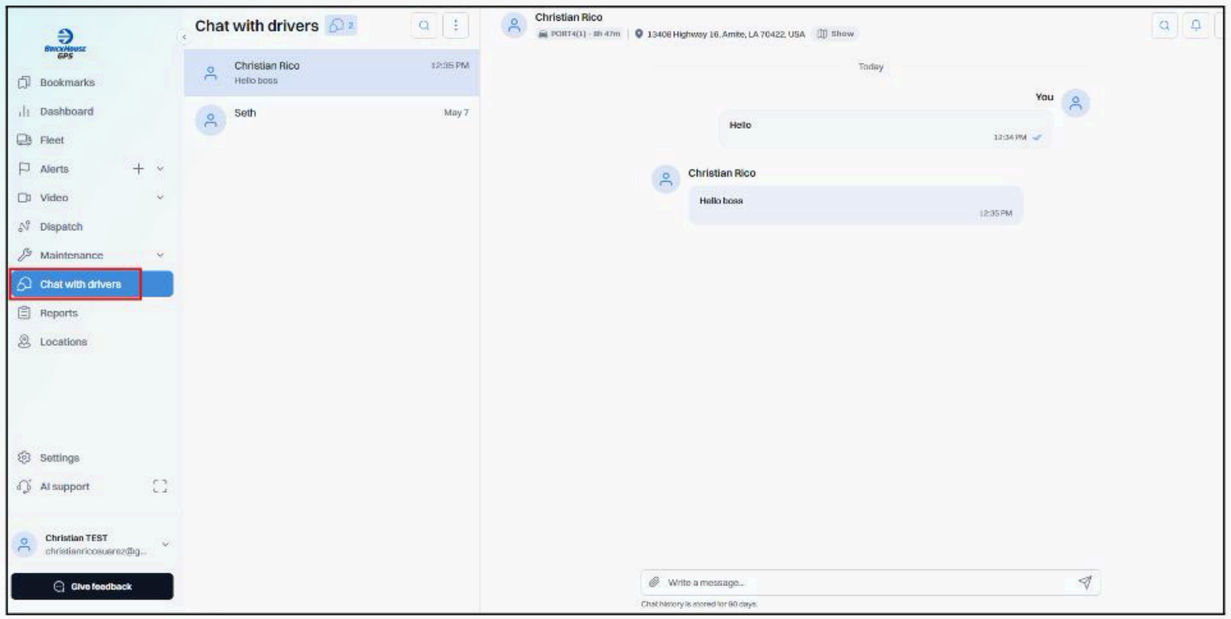
Chat with drivers

The DriverSync AI mobile application allows drivers to communicate directly with administrators and dispatchers through the platform.

To use this feature, the driver must first be created under the Settings tab and marked as Active. During setup, the system generates:

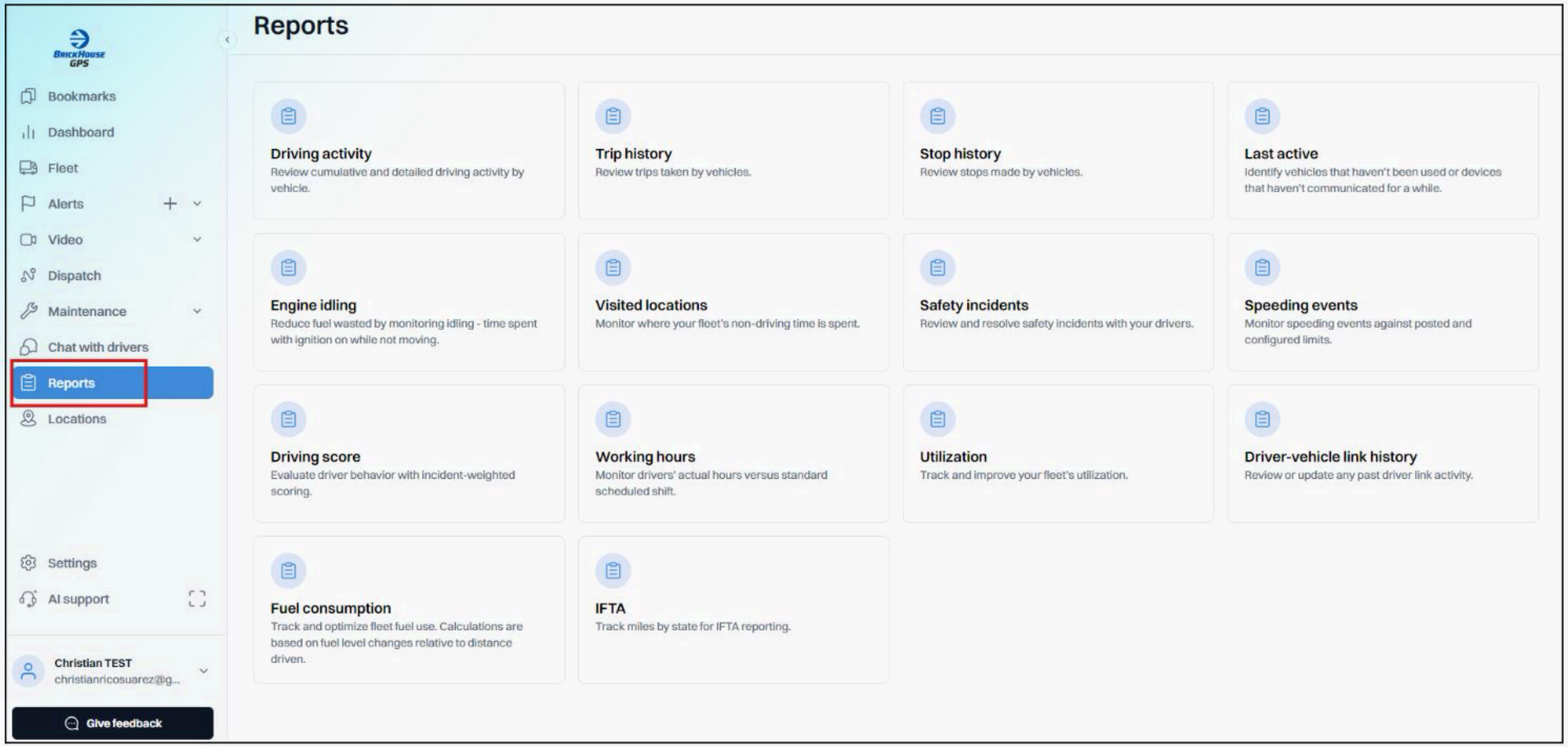
- A one-time Mobile App Access Code used for the initial login
- A Mobile App PIN that the driver uses along with their phone number to access the app

Once the driver installs and logs into the DriverSync AI mobile application, they can securely chat and communicate with fleet managers, dispatchers, and administrators directly from their mobile device.

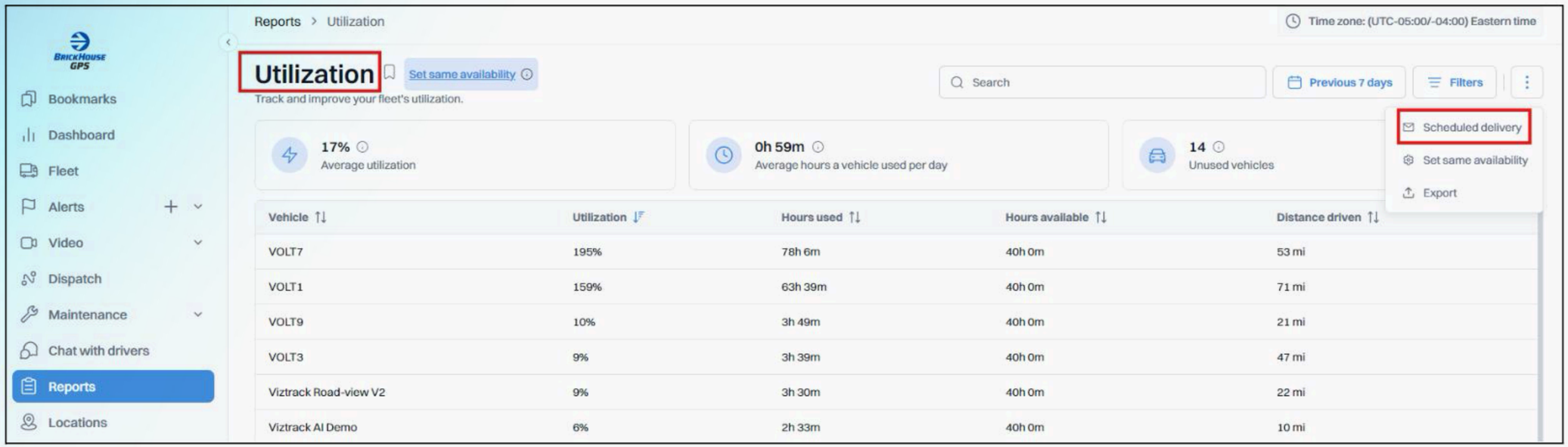


Reports

The Reports module provides access to operational, driver, vehicle, and fleet analytics throughout the platform. Users can generate detailed reports to review driving activity, trips, stops, safety events, maintenance-related information, fuel usage, driver behavior, and overall fleet performance.



Users can select any report to review detailed operational data and analytics. For quick access, frequently used reports can be added as bookmarks or scheduled directly from the three vertical dots located in the top-right corner of the report screen.



Scheduled delivery

Users can schedule reports to be automatically delivered for specific vehicles or groups.

Report Scheduling Options

- Select report date range:
  - Yesterday
  - Previous 7 Days
  - Previous 30 Days
- Configure delivery frequency:

  - Daily
  - Weekly
  - Monthly
- Select the exact delivery time based on the fleet's configured time zone

Email Delivery Options

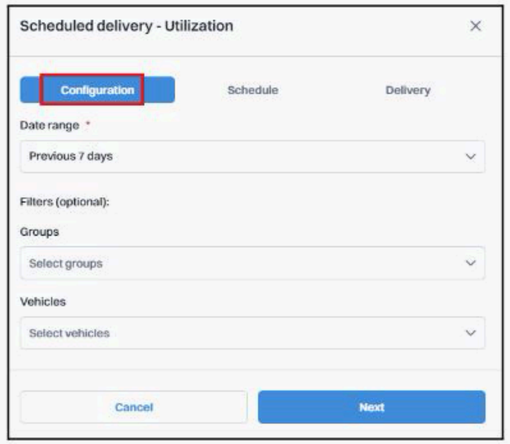
Reports can be sent by email to:

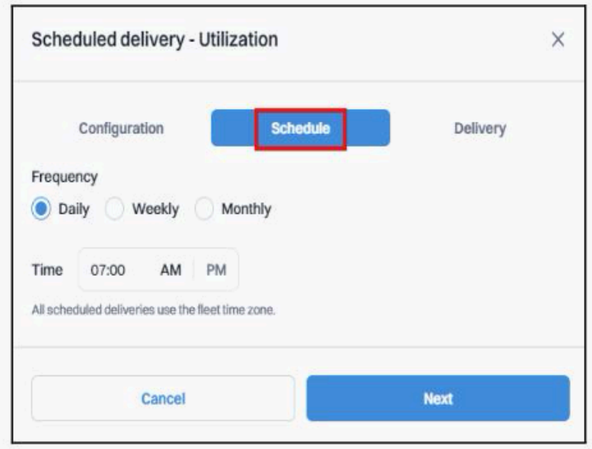
- Existing platform users
- Additional external email addresses

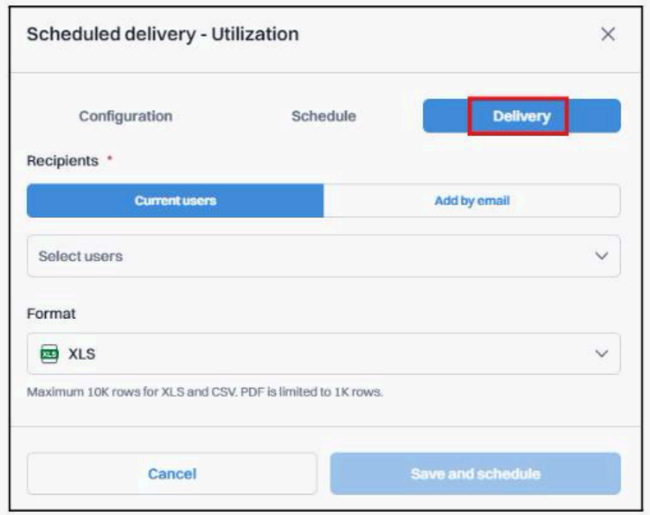
Export File Formats

Scheduled reports can be delivered in:

- XLS
- PDF
- CSV formats





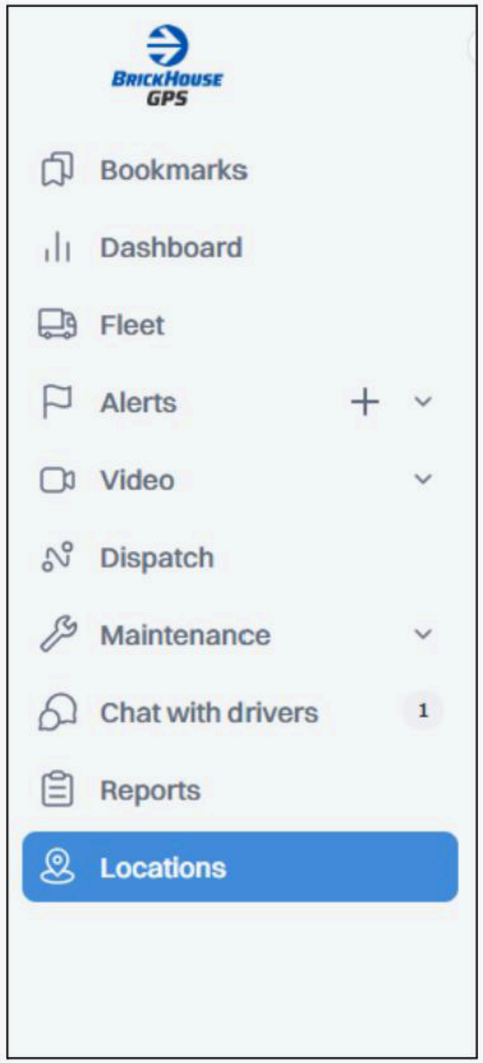


Locations

Locations, also referred to as geofences, are stored within this section once they are created on the map. This tab allows users to manage all saved geofences and operational locations throughout the platform.

Within this section, users can:

- View the geofence name
- Identify the geofence type or shape
  - Circle
  - Polygon
- Review the associated address or mapped location
- Edit existing geofences
- Delete saved geofences



Adding New Locations

- Select the Add Location button located in the top-right corner of the screen
- This will open the map interface and allow users to create a new geofence or location directly on the map